



**BOROUGH
OF
GREEN TREE

2017 BUDGET**

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**BOROUGH
OF
GREEN TREE**

2017 BUDGET

Submitted by:

**W. David Montz
Borough Manager
November 15, 2016**

Borough Council

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Finance Director

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2017 BUDGET MESSAGE

Members of Council and Mayor Schenck:

It is my pleasure to present the proposed 2017 Budget. Every attempt was made to continue Council's commitment of stewardship of the taxpayers' dollars, while providing the community with the excellent services, programs, and capital improvements **without any increase to real estate taxes**.

The General Fund totals **\$8,781,604** and Capital Expenditures total **\$708,000**.

A Year in Review

Looking back at 2016, many infrastructure improvements were completed and programs were continued.

SANITARY SEWER MAINTENANCE

The Borough's Sanitary Sewer Operation & Maintenance Plan was adopted in 2010 in compliance with the original Allegheny County Administrative Consent Order (ACO). Although the ACO expired on March 30, 2015, work is ongoing. 3,170 feet of sanitary pipe was lined throughout the Borough and five (5) spot liners were installed. Video inspections of over 3.5 miles of sanitary sewer lines were conducted.



Root infiltration on Leon Rd

The Operation & Maintenance Plan is on a five-year rotation. Maintenance in 2016 determined that several areas had experienced greater than expected root infiltration. Additional work was completed to prevent the root infiltration, and the frequency of cleaning of the lines will be increased in some areas. Since its implementation, reduction in overflow and backups have been minimal as compared to previous years.

Compliance with the Consent Order Agreement (COA), adopted by Council in 2015 by resolution, continues with upgrades and repairs to the Borough's sanitary sewer system. The COA requires the Borough to undertake demonstration projects with the goal of reducing infiltration of groundwater into the sanitary sewer system. As required by the previous ACO, the Borough completed a Flow Isolation Study to see how much water was leaking into the system. It was determined that one area of concern was between 209 and 235 Parkedge Road and 204 to 236 Sheldon Avenue. This area was found to have excessive ground water infiltration; therefore, approximately 3,170 feet of 8 inch-diameter clay pipe was relined in order to remove excess infiltration. Flow Isolation Monitoring in the spring of 2017 will determine the actual reduction, which will be reported to the regulatory agencies, as required by the COA.

An application was submitted to ALCOSAN under their Green Revitalization of Our Waterways (GROW) Grant Program to offset the cost of the Poplar Street storm sewer removal. The Pittsburgh Water and Sewer Authority (PWSA) has agreed to partner with Green Tree on the project. The proposed project will result in the removal of stormwater runoff from an 86-acre drainage area that currently flows through the Green Tree storm sewer system to the PWSA combined sewer system and redirection of the flow into Bells Run.

INVENTORY APPRAISAL

For fixed asset accounting control and insurance valuation purposes, an on-site inspection and appraisal of the buildings/structures, site improvements (insurable and uninsurable), fixed equipment, machinery and movable equipment associated with the property locations was conducted. It was designed for the continued maintenance of effective property control, as well as providing a depreciation schedule for all fixed assets in compliance with GASB 34 requirements. The certified report received established the current cost of reproduction new and also included the sound insurable value of all Borough properties.

RECREATION

Many recreational activities and programs continued throughout 2016, and new ones were added.

- There were over 160 children registered for the **Summer Recreation Program**.
- Summer heat brought out many patrons to enjoy the cool water and various events offered at **Wilson Park Pool**.
- City Vista became the new two-year sponsor of the **Green Tree Farmers Market in the Park** which enabled an update to the 9 year-old weathered road signs. The Market will be celebrating its ten-year anniversary next season.
- **Community events**, such as Pirates Night, Concerts in the Park, and Light up Green Tree Night, to name a few, continued.
- **Octoberfest** celebrated its 20th anniversary.
- In an effort to improve the health and wellness of the community, Green Tree became a **Live Well** community in 2016. The goal of this program, initiated by the Allegheny County Health Department, is to continue, expand, and encourage participation in local activities to help our residents achieve and maintain a healthy lifestyle.
- Throughout the year, our many volunteer organizations held various collection drives for items such as food, clothing, etc. The Municipal Center now offers a **Giving Center**, thanks to the Green Tree Woman's Civic Club.



AED REPLACEMENT

Most of the AED equipment located throughout the Borough was replaced in 2016 due to the fact that the Lifepak 500s reached the end of their life expectancy and were no longer worth repairing. The old AEDs were replaced in the Municipal Center, police cars, fire trucks, pool and Public Works Building.

STREETS

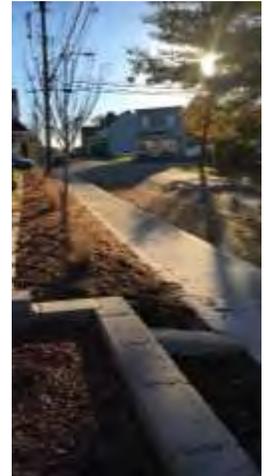
Road resurfacing is slated for Ringold Avenue, Churchill Road, Glencoe Avenue, Greenlawn Drive, Akehurst Road, Robinhood Road, and Forest Drive. In addition, over 500 linear feet of curb was replaced and over 20 catch basins were repaired.



390 linear feet of sidewalk along Hawthorne Avenue from Noblestown Road to Rothesay Avenue was replaced and 130 linear feet along Noblestown Road from Mansfield Avenue to Hawthorne Avenue was installed.



Several planting areas were installed to enhance the **Rook Streetscape**, which will be maintained by the Borough. Depending upon the weather, the parklet is scheduled to be completed before the end of the year.



BUILDING MAINTENANCE



The boiler replacement at the **Municipal Center** was completed by R&B Mechanical, Inc. at approximately \$20,000 under budget estimates. The distributor, Hermann & Associates, is a Green Tree based business.

The retaining wall and patio in the rear of the **Fire Hall** were replaced.

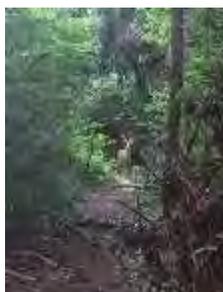


PARK IMPROVEMENTS

Renovations to **Hale Park** were completed. The original playground area was improved and a tot playground was installed. The tennis and basketball courts were moved and the parking lot was expanded.



Rehabilitation of the Deck Hockey Court at **Green Tree Park** is underway and the work is anticipated to be completed by the end of 2016, weather permitting. The majority of the improvements are being completed by the Public Works Department.



Informally dubbed **The Whiskey Hollow Trail**, the walking/cycling trail at the end of Glencoe Avenue has been open since the beginning of summer. This one-mile shady path, is a great place to walk your leashed dog, ride a bike, or just have a relaxing stroll. The area is gated to prevent vehicular traffic; however, access is provided for emergency vehicles should the need arise. The trail



Photo by Tom Hoey



is scheduled to be topped with a shot-and chip treatment in the spring. This culminates several years of planning and coordination with Scott Township and PennDOT and utilizes funds from the PennDOT Agility Grant Program.

RECYCLING

The use of the **Recycling Center** increased with over 197 tons of comingled items being collected. This is a 3-ton increase over the previous year.

In an effort to make the disposal of prescription drugs easier for our residents, a **MedReturn Drop-off Box** was installed on the 2nd floor of the Municipal Center. Within the first three months of its use, over 50 pounds of unwanted medication was diverted from land fill.



The **Annual Paper Shredding Event**, co-sponsored by Representative Dan Deasy and Senator Wayne Fontana was again held at Green Tree Park. This event is widely attended and will continue.

PUBLIC SAFETY

Animal Control has trapped and/or removed 44 animals to date, most of which have been raccoons. In recent months, the Allegheny County Health Department has issued warnings that raccoons from two communities were determined to have rabies. While none have been found in Green Tree, the removal of the trapped animal allows for greater control of their population.

We continue to receive complaints from residents because of property damage from deer. The number of dead deer thus far this year totals 15, most of which being attributed directly to vehicles. There has also been an increase in the number of calls concerning coyote sightings. Information has been made available via the web site and other media outlets concerning their habits and safety precautions that should be taken. The PA Game Commission has also been contacted for additional information to provide to residents. Neighboring communities are experiencing the same type of issues.

The Lost Pet Project, which notifies residents of lost and found animals, continues to be highly successful in reuniting pets with their owners. During 2015, eight (8) animals were retrieved and six (6) were reunited with their families.

Chief Colin Cleary has completed his first year in leading the Green Tree **Police Department** and has instituted several new programs and cost-saving measures. He has received a warm welcome from the residents and businesses in the community.

One of Chief Cleary's new programs is Coffee with a Cop, where he welcomes anyone who wants to sit down and discuss whatever is on their mind to come and share a cup of coffee and their thoughts with him or one of the officers.



In order to be more attuned to what is happening in our community, the Chief has been patrolling on bicycle and foot patrols. The Loyal Order of Moose made a very generous donation, and some of those funds were used to purchase a patrol bicycle. The goal is to increase the Department's presence in the parks and neighborhoods, including time spent by officers on foot patrol.

In response to Council's request, the Chief completed a review of the Department's needs and determined that the budget request submitted by the previous chief for an updated Record Management System was not needed, thus saving approximately \$30,000. He was able to work with the current vendor to identify problems where the system was not being utilized to its fullest and has rectified the situation.

The Chief was able to institute an online process which allows officers to complete their required, annual update training with online modules completed while on-duty, thus reducing overtime costs by \$7,000 to date.

Due to the resignation of one of our patrol officers to take a position in another community, Ryan Bacci was hired and completed his probationary training in 2016. He was appointed to a full-time patrol officer by Council in October.



ECONOMIC DEVELOPMENT



The 40,000 square foot office building known as **The Bentley** is being built by Burns & Scalo Realty on Roseberry Way behind the Olive Garden Restaurant. The project is near completion. The four story building is the final piece of the two office buildings and two restaurants permitted under the Consent Decree of 1987 on the McDermitt Property.



The Quality Suites Hotel was sold in 2016 and converted into the **Terrain Apartments** by their new owner, Texas-based JoCo Partners.



The **Green Tree Garden Apartments**, located along Greentree Road in front of Parkway Center, have been vacant for over two years and are close to being completely demolished. There have been no plans for future construction submitted to the Borough.

The following pages highlight the proposed budget for 2017.

2017 Selected Revenues

TAX REVENUES

Real Estate Tax continues to be the Borough's main source of revenue. The real estate tax millage rate for 2017 will continue to be 3.61 mils with \$2,270,000 being projected from real estate revenues.

The vast majority of real estate tax appeals have been settled, but there will always continue to be a few new appeals. The Real Estate Tax Escrow Fund will be maintained to provide any necessary refunds.

The 2017 revenue is based on a \$642,010,982 total Borough real estate assessment value minus the deduction for discount payments, as well as the Act 77 Tax Relief Program.

The Senior Citizen Tax Relief Program (Act 77) for qualifying residents will continue to provide real estate tax relief. There are currently 96 eligible residents taking advantage of the program, which resulted in a total savings to them of \$14,000 in 2016.

The following graph shows the real estate tax collections breakdown over the last 10 years.



The table on the following page gives an overview of where real estate taxes are applied for a residential property with a Fair Market Value of \$150,000 located in the Borough of Green Tree.



MARKET VALUE
\$150,000
MILLAGE - 3.61 Mills
REAL ESTATE TAX - \$541.50

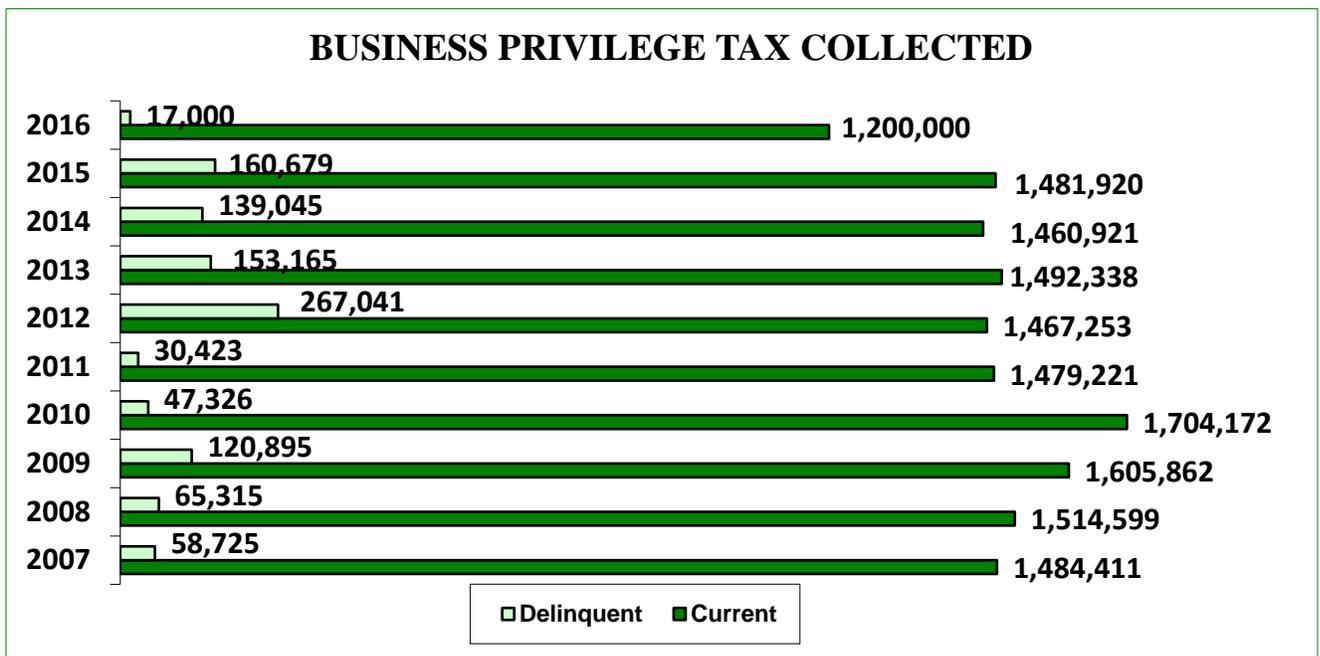
| | | | |
|-------------------------------|-----------|----------------------------|-----------|
| Borough Council & Mayor | \$ 2.69 | Street & Signal Lighting | \$ 5.67 |
| Executive Administration | \$ 43.34 | Sewer Maintenance | \$ 119.09 |
| Financial Administration | \$ 2.77 | Tool & Machinery Repair | \$ 5.45 |
| Tax Collection | \$ 2.23 | Recreation | \$ 9.04 |
| Legal Services | \$ 5.28 | Wilson Park Pool | \$ 16.74 |
| Engineering Services | \$ 3.42 | Parks & Public Property | \$ 8.43 |
| Building Maintenance | \$ 10.08 | Library | \$ 18.63 |
| Police Department | \$ 115.22 | Community Development | \$ 0.64 |
| Fire Protection | \$ 11.97 | Debt Service - Principal | \$ 1.34 |
| Planning/Zoning/Code Enforce. | \$ 9.02 | Debt Service - Interest | \$ 20.66 |
| School Crossing Guards | \$ 4.03 | Intergov't. Expenditures | \$ 3.77 |
| Garbage Collection*/Recycling | \$ 20.50 | Insurance Premiums | \$ 7.07 |
| Public Works Department | \$ 80.86 | Refunds | \$ 2.55 |
| Snow and Ice Removal | \$ 10.06 | Traffic Signal Maintenance | \$ 0.95 |

Note: If a garbage collection fee were to be charged to cover the cost of collection, each homeowner would pay \$150.60.

Act 511 Taxes

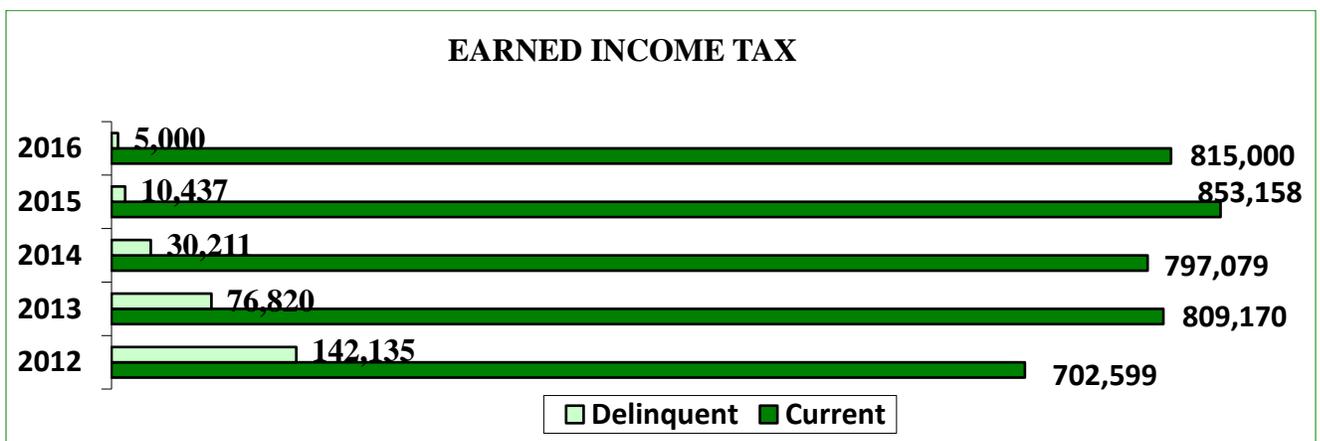
Business Privilege Tax (BPT) continues to be the second largest revenue generator for the Borough. The budgeted amount for 2017 is \$1,125,000, which is a \$125,000 reduction from 2016. BPT is generated from the gross receipts of a business that operates in the Borough. The reduction in the revenue is a result of fluctuations based on the economy and businesses relocating to other communities. In 2016, over \$486,800 of the revenue was collected just from the top 10 businesses out of the 443 which are assessed the tax. In house collection continues to be cost effective and very successful.

The following chart outlines Business Privilege Tax collection for the past 10 years. You will note that revenue has decreased by \$504,000 since 2010, which is directly related to relocation of businesses. While we have been able to attract new business, unfortunately, they have not had the same financial impact as those who have left.



Earned Income Tax (EIT) for 2017 is being projected at \$825,000, which is a 1.3% increase over 2016. The rate continues at 0.5% for Green Tree and 0.5% for the Keystone Oaks School District with a 1% collection from individuals working in the Borough but residing outside the State of Pennsylvania (Non-Resident Tax). The Non-Resident Tax generates approximately \$130,000 per year. As required by Act 32 legislation, the collection process continues to be overseen by the Southwest Tax Collection Committee (TCC). The TCC has retained Jordan Tax Service to collect the tax, and, while the collection system has improved, we continue to monitor the process. Because of concerns as to whether the Borough is receiving the appropriate allocation from residents, our office began an audit in late 2016 to determine the accuracy of the collection process. The report will be made available to Council in early 2017.

The following chart illustrates EIT collection results over the past five (5) years:



Local Service Tax (LST) continues to levy a \$52 tax on any person who works in Green Tree with \$5 going to the Keystone Oaks School District, netting Green Tree \$47 per person. Jordan Tax Service will continue to collect this revenue for the Borough.

INTERGOVERNMENTAL REVENUES

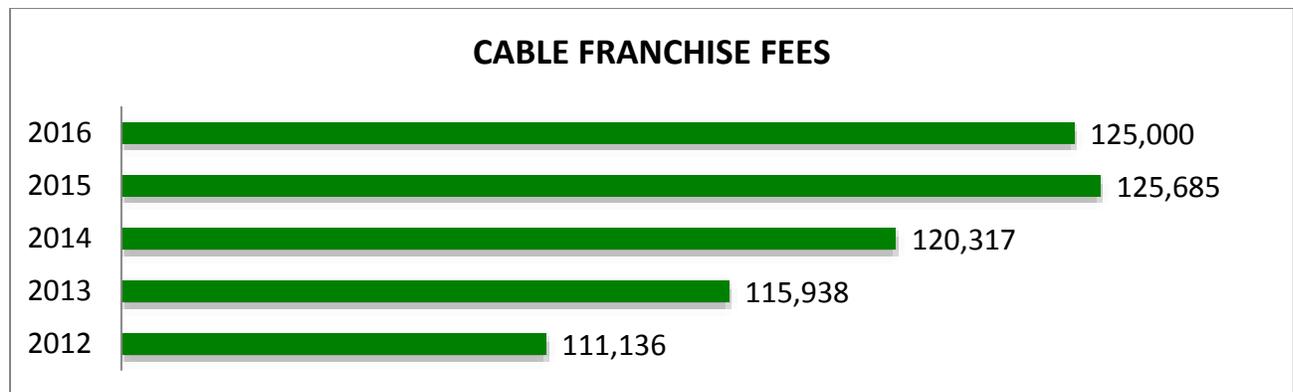
The Regional Asset District will continue to provide the 1% Sales Tax Revenue and is projected to have a very slight increase of \$5,000.

STATE PENSION AID

It is anticipated that \$150,000 will be received from the State for the Pension Funds. The total pension cost for 2017 is estimated to be \$351,986.

CABLE FRANCHISE FEES

\$125,000 is expected to be generated in 2017 from the franchise fees received from Comcast and Verizon. Our agreement with Verizon expires in 2017 and we have, again, joined with the communities that comprise the CharWest COG to retain Dan Cohen and Associates to negotiate a new agreement for fees and services. Revenues from both Verizon and Comcast for the past five years are shown below:



SPECIAL FUND REVENUES

All expenditures associated with the treatment, operation, and maintenance of the Borough's sanitary sewer system continue to be completely funded by the **Sanitary Sewers Fund**, which includes treatment and surcharge fees. My recommendation is that the Sanitary Surcharge Fee for 2017 be increased from \$4.50/1,000 gallons to \$5.00/1,000 gallons of water usage. The additional revenue of \$100,000 will continue to allow for excellent maintenance of the system and assurance of compliance with the ACO and COA.

The state will continue to provide a **Liquid Fuels Fund** allocation to the Borough from motor fuel taxes. The amount received is based upon population and total road miles within the Borough and has been relatively consistent for over 15 years. \$110,000 has been budgeted for 2017.

2017 Selected Expenditures

SALARIES, HEALTHCARE & INSURANCE

Increases in **Salaries** will vary by department.

The three-year contract for the officers of the Green Tree Police Department went into effect on January 1, 2016, and will terminate on December 31, 2018. A wage increase was established for 2017 and 2018.

The contract with the employees of the Green Tree Public Works Department originally expired on March 31, 2014. It was successfully negotiated late in 2015, making it retroactively effective as of April 1, 2014, and expiring on March 31, 2018. A wage increase was established for 2017 and 2018.

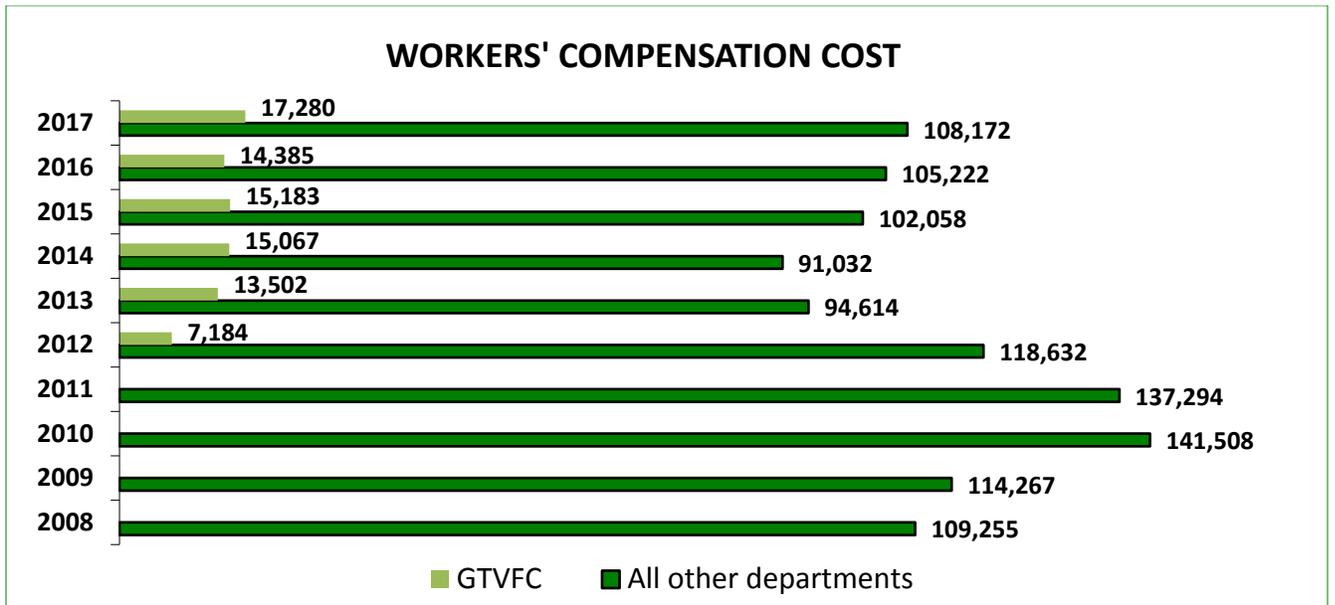
Health Care benefits for all full-time employees continue to be provided through the Pennsylvania Municipal Health Insurance Cooperative (PMHIC). PMHIC, which has primarily been providing health care insurance to municipalities throughout central Pennsylvania for many years, began offering coverage to western Pennsylvania in 2015. Coverage allows employees to utilize all hospital systems in our area under the administration of United Health Care and is provided through a self-insured pool of members. There will be an 18.4% increase in costs for 2017. The labor contracts include employee contribution increases on a yearly basis. After a review of costs, Green Tree's premiums remain at a lower level than many of the surrounding communities.

Insurance

Workers Compensation insurance will continue through the Municipal Risk Management (MRM) Worker's Compensation Pooled Trust, except for the volunteer fire fighters who will continue to be covered under the State Workers Insurance Fund (SWIF). (MRM no longer provides workers compensation coverage for fire fighters due to the unfunded, state mandated Act 46 of 2011, known as the Firemen's Cancer Presumption Act.)

Premiums continue to remain stable for both plans, which is a direct result of the safe work habits of Borough employees and light duty policies previously established.

The graph on the following page illustrates the cost of Worker's Compensation coverage for the past ten (10) years. The cost for the members of the GTVFC has been highlighted separately for the past five years.



Property, Inland Marine, Crime, General Liability & Auto Premiums are projected to remain stable for 2017. Coverage continues to be provided by MRM Property and Liability Trust through the Borough’s broker, the HDH Group, which is now a HUB International Company. To assure adequate coverage, an annual review was conducted in August of all buildings, equipment, and vehicles. We again anticipate receiving a dividend from General Liability in 2017.

Police Professional & Public Liability policies are issued separately from the General Liability and Crime Shield policies. At the time of this Message, both are in the process of being underwritten to obtain the best possible rate. In conversations with HDH, it is anticipated that there will be a 10% increase to the premiums in 2017.

BUILDING MAINTENANCE

The General Fund continues to provide funding for maintenance of all Borough facilities, while the Capital Fund continues to provide for long-term projects.



The proposed 2017 Budget continues the Capital funding needed to replace the roofs on the **Wilson Park Pool Bath House** and **Public Works Building**. There are no other major repairs anticipated for 2017 as Borough facilities have been adequately maintained and upgraded over the years to be in excellent condition.

PUBLIC SAFETY

Animal Control services will continue through the South Hills Cooperative Animal Control (SHCAC) under an agreement with Mt. Lebanon Township. The trapping of wild animals and removal of dead animals continue to account for the majority of the calls received.

The members of the **Green Tree Volunteer Fire Company** (GTVFC) continue to provide extremely valuable services to our community, not only by being on call 24/7 in fighting fires, but also responding to vehicle accidents, physical rescues, carbon monoxide alarms, downed power lines, flooding, gas leaks, hazardous spills and more. These men and women volunteers save our community hundreds of thousands of dollars each year. I am sure all will agree that Green Tree is truly blessed to have such dedicated individuals willing to sacrifice so much for our community. 259 calls were responded to in 2015. The GTVFC 2015 Annual report is attached as Appendix A.

As directed by Mayor Schenck and the Council, Chief Cleary conducted a review of the equipment and technological needs of the **Green Tree Police Department**. His review determined that the current dashboard camera system in the vehicles has been intermittently having problems since its installation. The 2017 Capital Budget includes the funding to replace the system, if further review determines the need. The new system would allow for the addition of body cameras to be integrated. Chief Cleary has indicated that he would like to see the addition of body cameras when the proper state legislation is in place.

The 2017 Budget reflects a decrease in the Mandatory Training Wages allocation, due to the online training for the officers as opposed to in-classroom training.

The 2017 Budget includes the purchase of two patrol vehicles. One will be funded by the General Fund; the other will be funded by the Capital Fund. In keeping with the long-standing policy adopted by Borough Council for vehicle replacement after 85,000 to 90,000 miles of service, two vehicles will be replaced in 2017 because they will reach their replacement mileage in June and July.

The Board of Directors for **Medical Rescue Team South Authority** voted in August of 2016 to increase the community allocation for 2017 and 2018. The need for the increase was due to capital equipment costs. The current cardiac monitors need replacement. The cardiac monitor is one of the most vital pieces of equipment needed to provide proper patient care. In addition, two ambulances require replacement in 2018. The Board voted to notify the member communities of the increase in costs for a two-year period in order to assist them with their budget preparations. The 2017 Green Tree allocation will be \$41,474, a \$2,566 (6.6%) increase over 2016. The 2018 cost will be \$44,397.98. To date, there were 578 calls for service within the Borough. The annual membership drive continues to be a major revenue source for the Authority. There are approximately 683 memberships from Green Tree. The challenge of medical billing for services rendered continues because reimbursement for services from health care providers remains stagnant. Attached is Appendix B which includes a letter from MRTSA to the member communities outlining the stagnant revenues from insurance carriers and the need for the increased allocation.

STREETS & PUBLIC HEALTH

Streets

\$350,000 is being included from the General Fund for street resurfacing, curb and storm sewer maintenance. The Borough will be reinstating maintenance treatments to the most recently paved

roadways to extend their life span in 2017. Over recent years, the industry has developed more effective products. To make the application of these types of products cost effective, Green Tree will join with the CharWest COG communities to provide a larger pool of customers. The COG has been working with member communities to formulate a joint bidding process. Our roadway system remains in excellent condition, and the 2017 funding will continue Council's commitment to provide a superior roadway system throughout the community. Appendix C outlines the projected street maintenance work for 2017, which also includes a map outlining road work completed over the past 16 years.

Street sweeping services will continue to be contracted through the Borough of Dormont, and agreements remain in place with PennDot to offset costs associated with street sweeping and snow removal on all state roads within our community.

Sanitary Sewers

The following actions will be taken to remain in compliance with the current Consent Order Agreement (COA):

- As required by the original Administrative Consent Order (ACO), the Borough completed a Flow Isolation Study in 2016 and identified two areas of concern. Sewers in these areas have been relined fulfilling the Borough's required Demonstration Project as required by the ACO. In the spring of 2017, another flow Isolation Study will be conducted in the same two areas to determine the impact from the lining of the system. By December 1, 2017, we must develop a Source Reduction Study that will describe how we plan to reduce inflow into the sanitary sewer system.
- 
- Work will continue on the Sanitary Sewer Operation & Maintenance Plan with root infiltration and discharged grease being the main areas of concentration.
 - A Closed Circuit TV (CCTV) Inspection will be completed on the entire sanitary sewer system over the next 10 years. The process was started in 2016 and will continue with 4-5 miles of system being inspected each year until its completion. There is a total of 36 miles of sanitary sewers throughout Green Tree.
 - Work continues on the proposal to transfer the ownership of multi-municipal sanitary sewer lines in the Whiskey Run Watershed to ALCOSAN, which will result in cost savings to the Borough.
 - Approximately 500 feet of new storm sewer line will be installed to remove approximately 23 million gallons of storm water annually from the ALCOSAN system, provided Green Tree is successful in obtaining an ALCOSAN GROW Grant. The installation would include a bypass storm sewer line from the Green Tree storm sewer in Poplar Street to the PWSA storm sewer in Noblestown Road. This project will have a significant impact on the number of overflows from the PWSA combined sewer system, which causes overflows in Green Tree. The estimated cost of this project is \$500,000, but will be reduced by any funding received from an ALCOSAN GROW Grant.

Storm Sewers

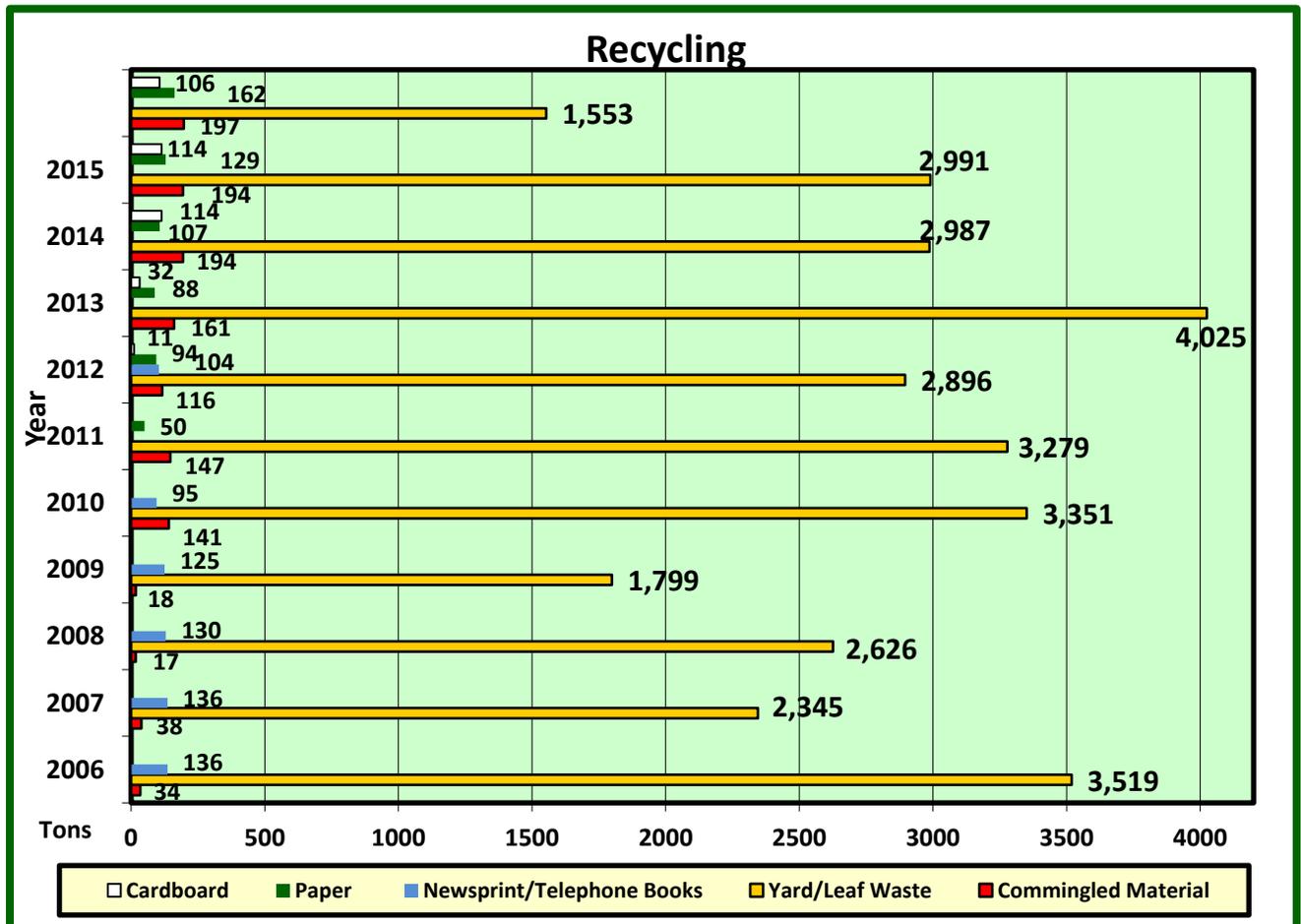
As a result of the Clean Water Act, every municipality in Allegheny County is subject to NPDES permit requirements for Municipal Separate Storm Sewer Systems (MS4). The regulations, monitored by the PA Department of Environmental Protection, are very complex and can be quite costly. A study of the storm sewer system will be conducted in 2017 to remain in compliance with the MS4 requirements. A plan will also be developed to fund the MS4 requirements, which will continue for at least the next five-year permit cycle; however, my opinion is that this will likely result in an indefinite requirement. \$40,000 for the development of a plan has been allocated from the Capital Budget. Outside engineering services will be required due to the extensive amount of work required to complete these reviews. The Engineer has outlined some of the issues that must be reviewed for the Plan. See Appendix D.

Solid Waste Collection

We are in the fourth year of a seven-year contract with Waste Management. The cost, which is funded by Real Estate Tax Revenue, will increase by \$0.37 per household per month for 2017, **without any additional surcharge to the residents**, for a total of \$12.55 per household.

Recycling

The Recycling Drop-Off Center located on Poplar Street continues to be a popular collection process as indicated by the amount of material collected from year to year on the following chart:



Due to the tremendous participation of past events, the annual paper shredding and drug take-back events will continue. Paper shredding events not only provide the opportunity to recycle, but also offer a valuable service to the residents for identity theft protection. The prescription drug take-back events provide a needed service as they prevent the drugs from being improperly disposed of into our landfills, contaminating our water supply, or even worse, falling into the wrong hands. Preparations are underway to install a second MedReturn Drop-off Box at the Library entrance for easier access.

Curbside leaf and holiday tree collections will also continue, providing compost to be used throughout Borough parks and properties by the Public Works Department and to Borough residents free of charge.

Funding has been included to offer an electronic drop-off recycling event in 2017.

Grant money continues from the Recycling Performance Grants offered by the State of Pennsylvania, which are based upon the previous year's total tonnage for certain items. These funds will continue to be used to offset the cost of our recycling programs. The 2014 grant amount totaled \$13,795.

PUBLIC WORKS DEPARTMENT

Our Public Works Department continues to provide excellent services to the community. No matter what time of the year, the department's impact is visible throughout Green Tree. Whether they are grass cutting, maintaining the pool, preparing ball fields, completing building maintenance, planting flower beds, repairing pot holes, picking up leaves or Christmas trees, or removing snow and ice from roadways and public sidewalks, they help to keep Green Tree clean, safe, and able to be enjoyed by our residents and those from other areas. Their services have a profound impact on our community standing apart from others, as confirmed by the many compliments received throughout the year.

The condition of equipment used by Public Works is in excellent condition, which is a direct reflection of their dedication toward maintaining their equipment. This year's budget allows for the purchase of a new pickup truck to replace the 2008 Ford Pickup currently being used by the superintendent. The purchase will be funded from the Capital Public Works Equipment Fund (24), and the current vehicle will be transferred to the Engineering Department to replace the 1999 Ford Pickup truck currently being used.

As we enter 2017, we are entering with an abundant supply of de-icing supplies due to the mild winter season last year and our contractual agreement to purchase minimum amounts of road salt. We currently have 2,000 tons in stock versus the typical 800 tons. Salt purchases will continue through the SHACOG Purchasing Alliance under a contract with Cargill at a cost of \$69.29 per ton, as well as under the State Contract at a cost of \$62.50 per ton. Due to the abundant stock pile, the Borough has reduced the committed minimum purchase to 1,600 tons for the 2016-2017 year.

RECREATION & COMMUNITY EVENTS



The summer concerts at Green Tree Park will continue every Thursday next summer, as will the Farmers Market. The 2017 Budget also includes funding for Pirates Night, Octoberfest, Halloween Happenings, Light up Green Tree, Adult Co-Ed Softball and Volleyball Leagues and Pickle Ball, as well as other events. Octoberfest will celebrate 21 years in 2017 and promises to continue as one of the largest community events offered.



LIBRARY

The total allocation from the General Fund for the Library will be \$299,541, which mainly covers employee costs. The Library Board will provide \$125,000 in additional funding for the operation of the Library, part of which comes from the Allegheny Sales tax (RAD) and the State Budget. The total combined cost to operate the Library is \$424,541.

COMMUNICATIONS

The Borough's website www.greentreeboro.com, Facebook, Twitter, Greetings from Green Tree, PEG-TV and the quarterly newsletters will continue to provide easily accessible avenues to convey up-to-date information about the Borough and its valuable services and programs to the residents.

DEBT SERVICE

The total Debt Service is \$410,263 with a General Fund Allocation of \$33,263 and Sanitary Sewer Fund of \$377,000. The payment increased by \$76,140 in 2017. The 2015 Debt service was greatly reduced due to the refinancing of the bond in 2014, which was a **ONE TIME** reduction in savings. The 2017 Debt Retirement and Sanitary Surcharge Projections are outlined in Appendix E.

Special Funds

SANITARY SEWER FUND (08)

This fund will continue to be the sole source for funding the maintenance, repairs, and upgrades to the Borough's sanitary sewer system. It also includes an allocation of \$500,000 for the GROW Grant. Focus will continue on the established preventative maintenance schedule developed over the last several years, as required by the Allegheny County Administrative Consent Order (ACO) and Consent Order Agreement (COA). This is further explained by the Borough Engineer in Appendix F which describes the proposed Sewer System Repairs and Maintenance.

The fund will also continue to provide an allocation for the payment to ALCOSAN for treatment costs. The ALCOSAN rates will increase in 2017 to \$6.91/1,000 gallon of water usage, which is a 10.9% increase over 2016. My recommendation is that the 2017 Sanitary Sewer Surcharge Fee be increased from \$4.50/1,000 gallons of water usage to \$5.00/1,000 gallons of water usage. This will result in a total customer rate of \$11.91 /1,000 gallons of water used.

CAPITAL FUND

The Capital Fund continues to provide for improvements and equipment with extended life spans. A total of \$663,000 has been allocated for 2017. Highlights include:

| | |
|----------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------|
|  Refurbishing the Deck Hockey Court | \$40,000 |
|  Fire Hall Vestibule | \$20,000 |
|  Informational Digital Sign | \$20,000 |
|  Soccer Field Fencing | \$40,000 |
|  Directional Signage -Way Finding System | \$20,000 |
|  Roof Replacement – Public Works Building & Wilson Park Pool Bath House | \$100,00 |
|  Police Vehicle Dash Cameras | \$32,000 |
|  Wilson Park Pool Patio and Concrete Wall Replacement | \$50,000 |
|  Police Vehicle | \$38,000 |
|  Public Works Equipment Capital Fund – Purchase of Pick Up Truck | \$30,000 |

CEMETERY FUND (92)

All maintenance and operation costs of the Green Tree Cemetery will be paid from this fund. In addition, \$15,000 has been allocated for the installation of a wall along Greentree Road and the widening of the sidewalk.

Conclusion

The proposed 2017 Budget provides adequate funding for the many services and amenities the residents and businesses in Green Tree have come to expect.

2017 will again see a loss of BPT revenues of \$75,000, which is a 6.25% decrease from the revenues of 2016. While the overall assessed real estate value has stabilized, the Borough is not experiencing new growth, which would increase revenues. We have been extremely fortunate to have been able to retain a 3.61 Real Estate Millage Rate since 2013. The millage rate was 4.35 from 2002-2012. The rate was reduced in 2013 to 3.61 due to the reassessment of the Borough. **Thus, the rate has been stable since 2002.** With the continued decrease to Business Privilege Tax (BPT) revenues and the lack of new development, the proposed 2017 Budget relies on the use of surplus funds to balance. When revenues exceeded expenditures in previous years, Council resisted the temptation to add additional employees

or services, and instead created reserve funds which are now being used. I must caution Council that we can only utilize the reserve funding for a short period of time before the need will arise for either a real estate tax increase or major cuts in services.

We have worked diligently to control costs; however, additional revenues are needed to maintain the current services that our residents have become accustomed. Caution must be taken, as the reserve funds will only be available for a limited time. Our community is fortunate to have the ability to impose the BPT, but, in recent years, it has decreased drastically. Several years ago I cautioned Council in a Budget Message that the reliance on the BPT can be compared to the Mon Valley communities who relied heavily on the steel industry for tax revenues. While a complete loss of BPT revenue is not expected, there has been a continued reduction since the peak occurred in 2010. Green Tree has lost over \$500,000 in a 7-year period. Green Tree is suffering from urban sprawl, which has made office space in neighboring communities more appealing due to real estate tax incentives and the lack of a BPT assessment.

The Borough is in great financial condition, which can be supported by our Standard and Poor Rating of AA+. Green Tree is only one of three communities in Allegheny County which has this high of a bond rating.

The Borough continues to be blessed by many volunteers who contribute their time to allow for our operations to function smoothly. The dedicated commitment from the members of the Green Tree Volunteer Fire Company, Planning Commission, Zoning Hearing Board, Library Board, Friends of the Library, Farmers Market Committee, Octoberfest Committee, Recreation and Community Activities Board, as well as the many civic groups, makes our community strong and a special place to live.

Each department deserves a special thanks for their budget oversight, hard work and dedication provided throughout the year. It is extremely rewarding to have residents compliment on how well the Borough looks and what great services and programs Green Tree offers. On Halloween, I was approached by new neighbors who were extremely excited about the many recreation services offered. They have two elementary-age children and enjoy all the activities. They indicated how well informed they were through the newsletter and other social media outlets we offer. The husband is in the military which requires them to move around the country. They stated that so far Green Tree is the best community they have ever lived in, and they are really excited to be part of the community. I am sure you have all heard the same type of compliments. This is a direct reflection on the leadership of Council and the Mayor and their continuous support of the public services and events.

As always, the proposed 2017 Budget was designed to assure the programs and policies Council has established in previous years will continue. I look forward to Council's comments and discussions during the approval process.

Lastly, I would like to thank the members of Council and Mayor Schenck for their guidance and support that you have continued to provide during 2016, and, as Manager, I look forward to the many opportunities and challenges we will encounter in 2017.

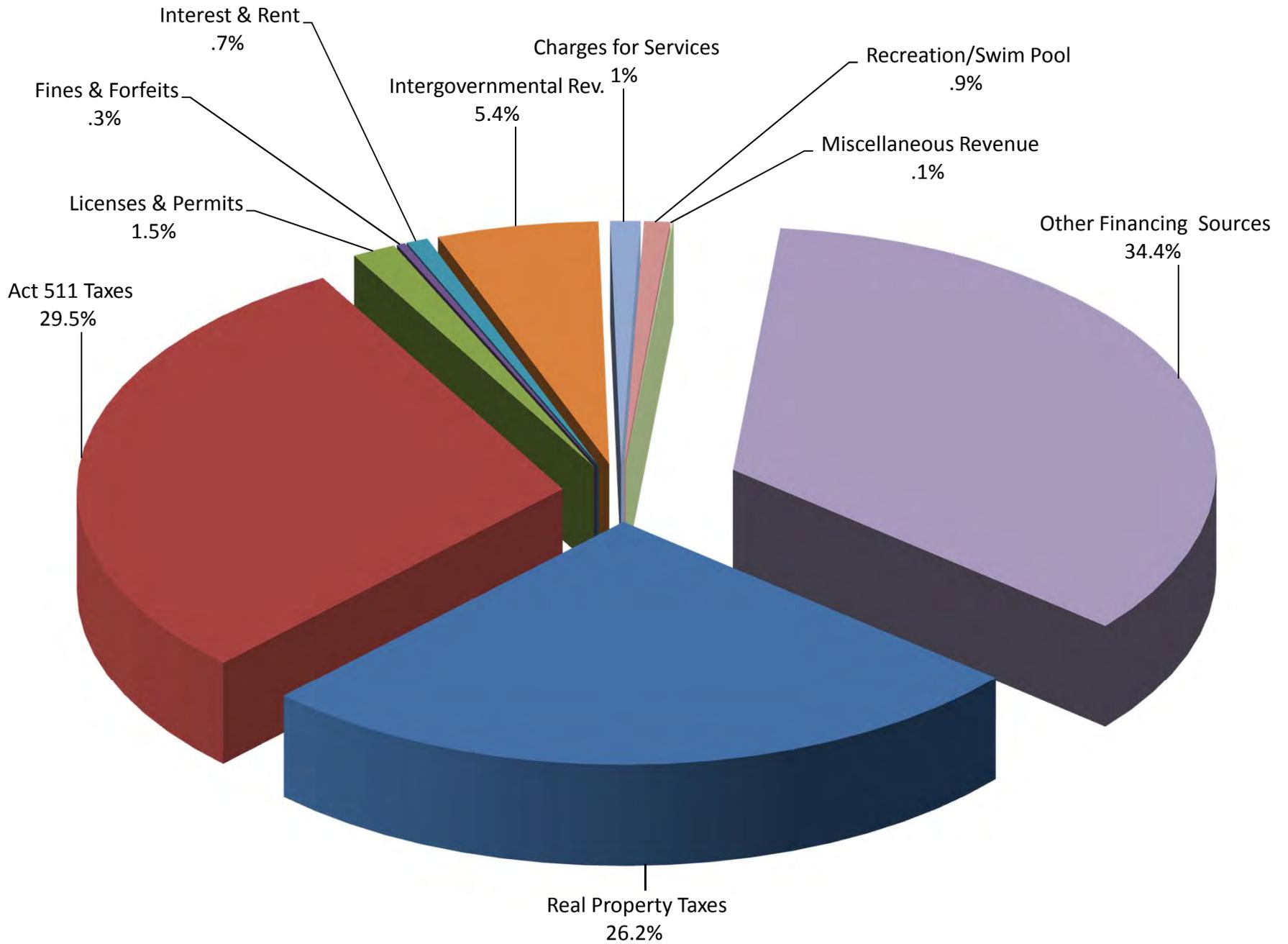
Respectfully submitted,

A handwritten signature in blue ink, appearing to read 'W. David Montz', with a long horizontal line extending to the right.

W. David Montz, Manager
BOROUGH OF GREEN TREE

WDM/jca

REVENUE SOURCES



2017 BUDGET

GENERAL FUND

SUMMARY OF REVENUES

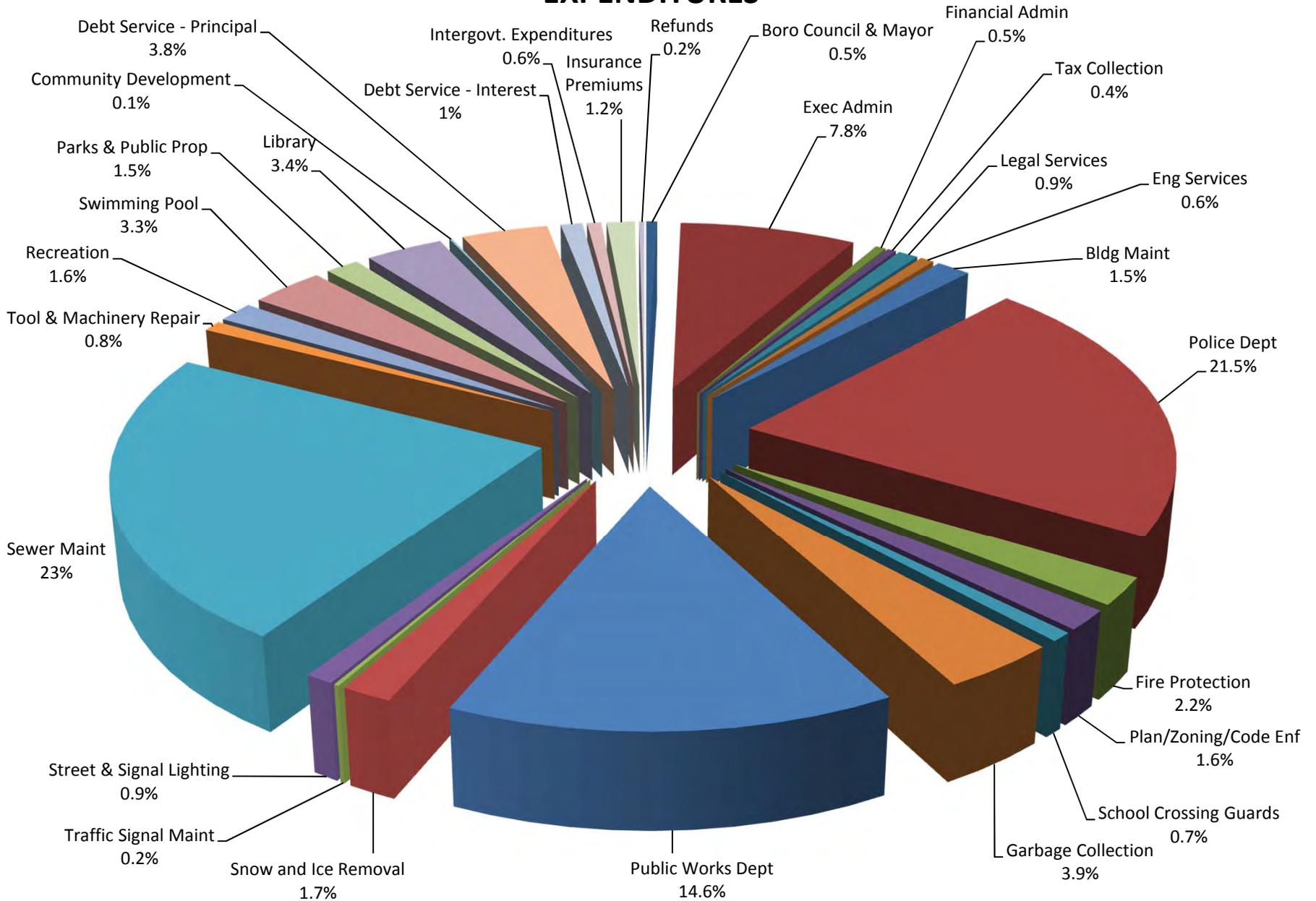
| | | 2014 | 2015 | 2016 | 2016 | 2017 | 2017 BUDGET |
|-----------------------|-------------------------|------------------|------------------|------------------|------------------|------------------|--------------------|
| | | ACTUAL | ACTUAL | BUDGET | PROJECTED | BUDGET | VS |
| | | | | | | | 2016 BUDGET |
| 301 | Real Property Taxes | 2,223,803 | 2,333,381 | 2,314,000 | 2,309,870 | 2,300,000 | (14,000) |
| 310 | Act 511 Taxes | 3,554,630 | 3,503,332 | 2,719,000 | 2,645,100 | 2,588,000 | (131,000) |
| 320 | Licenses & Permits | 124,861 | 132,899 | 129,500 | 136,299 | 129,000 | (500) |
| 330 | Fines & Forfeits | 36,478 | 37,980 | 33,000 | 21,110 | 25,000 | (8,000) |
| 340 | Interest & Rent | 58,143 | 65,243 | 57,500 | 72,000 | 64,000 | 6,500 |
| 350 | Intergovernmental Rev. | 390,697 | 400,509 | 448,900 | 467,382 | 473,100 | 24,200 |
| 360 | Charges for Services | 109,260 | 124,629 | 99,750 | 112,817 | 87,900 | (11,850) |
| 367 | Recreation/Swim Pool | 68,900 | 81,036 | 77,550 | 83,131 | 75,550 | (2,000) |
| 380 | Miscellaneous Revenue | 1,424 | 7,245 | 5,000 | 10,000 | 5,000 | 0 |
| 390 | Other Financing Sources | 1,568,037 | 1,422,279 | 2,622,978 | 2,214,924 | 3,034,054 | 411,076 |
| 399 | Reserve Fund | 0 | 0 | 0 | 0 | 0 | 0 |
| TOTAL REVENUES | | 8,136,231 | 8,108,533 | 8,507,178 | 8,072,633 | 8,781,604 | 274,426 |

| REVENUES | 2014 ACTUAL | 2015 ACTUAL | 2016 BUDGET | 2016 PROJECTED | 2017 BUDGET | 2017 BUDGET VS 2016 BUDGET |
|----------------------------------------------|------------------|------------------|------------------|-------------------|------------------|----------------------------------|
| <u>REAL ESTATE PROPERTY TAXES</u> | | | | | | |
| 301.100 Real Estate-Current | 2,028,000 | 2,245,000 | 2,245,000 | 2,245,000 | 2,270,000 | 25,000 |
| 301.150 Real Estate-Escrow | 107,143 | 39,029 | 4,000 | 22,705 | 0 | (4,000) |
| 301.200 Real Estate-Prior Year | 56,540 | 21,347 | 35,000 | 17,000 | 15,000 | (20,000) |
| 301.500 Real Estate-Liened | <u>32,120</u> | <u>28,005</u> | <u>30,000</u> | <u>25,165</u> | <u>15,000</u> | <u>(15,000)</u> |
| TOTAL | 2,223,803 | 2,333,381 | 2,314,000 | 2,309,870 | 2,300,000 | (14,000) |
| <u>ACT 511 TAXES</u> | | | | | | |
| 310.100 Real Estate Transfer | 682,731 | 572,920 | 150,000 | 185,000 | 150,000 | 0 |
| 310.200 Earned Income-Current | 797,079 | 853,158 | 815,000 | 815,000 | 825,000 | 10,000 |
| 310.210 Earned Income-Delinquent | 30,211 | 10,437 | 10,000 | 5,000 | 10,000 | 0 |
| 310.220 Earned Income-Escrow | 15,000 | 0 | 0 | 0 | 40,000 | 40,000 |
| 310.520 Local Service tax | 420,643 | 415,219 | 435,000 | 415,000 | 410,000 | (25,000) |
| 310.700 Mechanical Devices | 9,000 | 9,000 | 9,000 | 8,100 | 8,000 | (1,000) |
| 310.800 Business Privilege - Current | 1,460,921 | 1,481,920 | 1,250,000 | 1,200,000 | 1,125,000 | (125,000) |
| 310.810 Business Privilege - Del. | <u>139,045</u> | <u>160,679</u> | <u>50,000</u> | <u>17,000</u> | <u>20,000</u> | <u>(30,000)</u> |
| TOTAL | 3,554,630 | 3,503,332 | 2,719,000 | 2,645,100 | 2,588,000 | (131,000) |
| <u>LICENSES AND PERMITS</u> | | | | | | |
| 321.610 Vendor Permits | 800 | 1,250 | 1,000 | 2,100 | 1,000 | 0 |
| 321.800 Cable TV Franchise | <u>120,317</u> | <u>125,685</u> | <u>125,000</u> | <u>125,000</u> | <u>125,000</u> | <u>0</u> |
| TOTAL | 121,117 | 126,935 | 126,000 | 127,100 | 126,000 | 0 |
| <u>STREET OPENING PERMITS</u> | | | | | | |
| 322.800 Street Openings | <u>3,744</u> | <u>5,964</u> | <u>3,500</u> | <u>9,199</u> | <u>3,000</u> | <u>(500)</u> |
| TOTAL | 3,744 | 5,964 | 3,500 | 9,199 | 3,000 | (500) |
| <u>FINES AND FORFEITS</u> | | | | | | |
| 331.110 Magistrate/State/County Fines | 26,895 | 27,157 | 25,000 | 17,000 | 20,000 | (5,000) |
| 331.120 Borough Ordinance Violations | <u>9,583</u> | <u>10,823</u> | <u>8,000</u> | <u>4,110</u> | <u>5,000</u> | <u>(3,000)</u> |
| TOTAL | 36,478 | 37,980 | 33,000 | 21,110 | 25,000 | (8,000) |
| <u>INTEREST EARNINGS</u> | | | | | | |
| 341.000 Investment Interest | <u>3,015</u> | <u>1,770</u> | <u>2,000</u> | <u>1,000</u> | <u>1,000</u> | <u>(1,000)</u> |
| TOTAL | 3,015 | 1,770 | 2,000 | 1,000 | 1,000 | (1,000) |
| <u>RECREATION</u> | | | | | | |
| 342.000 Facilities Rental | 5,776 | 3,482 | 5,500 | 6,800 | 6,000 | 500 |
| 342.310 Program Fees | 2,975 | 6,002 | 5,000 | 4,200 | 5,000 | 0 |
| 342.350 Special Activities | <u>46,378</u> | <u>53,989</u> | <u>45,000</u> | <u>60,000</u> | <u>52,000</u> | <u>7,000</u> |
| TOTAL | 55,129 | 63,473 | 55,500 | 71,000 | 63,000 | 7,500 |
| <u>STATE CAPITAL/OPERATING GRANTS</u> | | | | | | |
| 354.020 Street Sweeping | 1,906 | 0 | 1,500 | 1,500 | 1,500 | 0 |
| 354.030 Penn Dot Snow Removal | <u>20,021</u> | <u>23,480</u> | <u>20,000</u> | <u>20,000</u> | <u>20,000</u> | <u>0</u> |
| TOTAL | 21,927 | 23,480 | 21,500 | 21,500 | 21,500 | 0 |

| REVENUES | 2014 ACTUAL | 2015 ACTUAL | 2016 BUDGET | 2016 PROJECTED | 2017 BUDGET | 2017 BUDGET VS 2016 BUDGET |
|------------------------------------------|------------------|------------------|------------------|-------------------|------------------|----------------------------------|
| <u>INTERGOVERNMENTAL REVENUES</u> | | | | | | |
| 355.010 Public Utility Tax | 6,806 | 6,550 | 6,800 | 6,800 | 6,800 | 0 |
| 355.080 Beverage Licenses | 2,600 | 2,000 | 2,600 | 2,800 | 2,800 | 200 |
| 355.120 Pension State Aid | 135,544 | 145,071 | 143,000 | 157,487 | 150,000 | 7,000 |
| 355.130 State Recycling Grant | 9,455 | 13,884 | 10,000 | 13,795 | 12,000 | 2,000 |
| 355.200 Green Tree Library Rmbrs | 102,632 | 96,478 | 115,000 | 115,000 | 125,000 | 10,000 |
| 357.010 RAD 1% Sales Tax | <u>111,733</u> | <u>113,047</u> | <u>150,000</u> | <u>150,000</u> | <u>155,000</u> | <u>5,000</u> |
| TOTAL | 368,770 | 377,029 | 427,400 | 445,882 | 451,600 | 24,200 |
| <u>GENERAL GOVERNMENT</u> | | | | | | |
| 361.340 Zoning Hearings | 1,873 | 1,816 | 1,200 | 1,535 | 1,200 | 0 |
| 361.500 Sale of Borough Data | 2,909 | 2,055 | 3,000 | 3,010 | 2,500 | (500) |
| 361-510 Recycling | 626 | 2,240 | 1,000 | 1,000 | 1,000 | 0 |
| 361.620 Lien Letters/Tax Certs/Dup Bills | 10,365 | 8,530 | 7,000 | 7,100 | 7,000 | 0 |
| 361.630 Rmbrs Real Estate Tax Coll. | <u>28,000</u> | <u>29,195</u> | <u>29,000</u> | <u>29,000</u> | <u>29,500</u> | <u>500</u> |
| TOTAL | 43,772 | 43,836 | 41,200 | 41,645 | 41,200 | 0 |
| <u>PUBLIC SAFETY</u> | | | | | | |
| 362.100 Crossing Guards Rmbrs | 28,847 | 23,079 | 31,000 | 25,000 | 25,000 | (6,000) |
| 362.110 Police Reports | 1,629 | 2,630 | 1,800 | 1,200 | 1,200 | (600) |
| 362.410 Building Permits | 31,846 | 53,502 | 25,000 | 44,000 | 20,000 | (5,000) |
| 362.460 Grading Permits | 140 | 725 | 250 | 0 | 0 | (250) |
| 362.470 Fire Code Permits | <u>3,025</u> | <u>856</u> | <u>500</u> | <u>972</u> | <u>500</u> | <u>0</u> |
| TOTAL | 65,488 | 80,792 | 58,550 | 71,172 | 46,700 | (11,850) |
| <u>SWIMMING POOL</u> | | | | | | |
| 367.200 Pool Passes | 24,556 | 24,671 | 27,000 | 29,388 | 26,000 | (1,000) |
| 367.710 Daily Cash Admissions | 19,838 | 22,436 | 20,000 | 23,176 | 20,000 | 0 |
| 367.720 Swimming Lessons | 1,970 | 4,789 | 3,500 | 2,125 | 2,500 | (1,000) |
| 367.740 Concession Stand | 21,246 | 26,615 | 25,000 | 25,617 | 25,000 | 0 |
| 367.750 Pool Rental | 1,220 | 2,525 | 2,000 | 2,725 | 2,000 | 0 |
| 367.800 Locker Rental | <u>71</u> | <u>0</u> | <u>50</u> | <u>100</u> | <u>50</u> | <u>0</u> |
| TOTAL | 68,900 | 81,036 | 77,550 | 83,131 | 75,550 | (2,000) |
| <u>MISCELLANEOUS REVENUE</u> | | | | | | |
| 380.000 Misc. Revenue/Refunds | <u>1,424</u> | <u>7,245</u> | <u>5,000</u> | <u>10,000</u> | <u>5,000</u> | <u>0</u> |
| TOTAL | 1,424 | 7,245 | 5,000 | 10,000 | 5,000 | 0 |
| <u>INTERFUND TRANSFERS</u> | | | | | | |
| 392.000 Tran. From Other Funds | 0 | 0 | 0 | 0 | 0 | 0 |
| 392.007 Tran. From Capital | 0 | 0 | 0 | 0 | 113,500 | 113,500 |
| 392.008 Tran. From San. Sewer Fund | 1,451,063 | 1,164,129 | 2,263,978 | 2,050,324 | 2,480,954 | 216,976 |
| 392.009 Tran. From Storm Sewer Fund | 0 | 0 | 0 | 0 | 0 | 0 |
| 392.060 Tran. From Real Estate Escrow | 21,570 | 148,245 | 40,000 | 40,000 | 100,000 | 60,000 |
| 392.070 Earned Income-Escrow | 0 | 0 | 25,000 | 0 | 0 | (25,000) |
| 392.350 Tran. From Liquid Fuels Fund | 91,866 | 105,918 | 110,000 | 120,000 | 110,000 | 0 |
| 392.360 Tran. From Fire Apparatus Fund | 0 | 0 | 0 | 0 | 0 | 0 |
| 392.430 Tran. From Insurance Dividend | 0 | 0 | 105,000 | 0 | 125,000 | 20,000 |
| 392.440 Tran. From Solid Waste Fund | <u>0</u> | <u>0</u> | <u>75,000</u> | <u>0</u> | <u>100,000</u> | <u>25,000</u> |
| TOTAL | 1,564,500 | 1,418,292 | 2,618,978 | 2,210,324 | 3,029,454 | 410,476 |

| REVENUES | | 2014 ACTUAL | 2015 ACTUAL | 2016 BUDGET | 2016 PROJECTED | 2017 BUDGET | 2017 BUDGET VS 2016 BUDGET |
|---------------------------------------------|-------------------------------|------------------|------------------|------------------|-------------------|------------------|----------------------------------|
| <u>PRIVATE SECTOR REIMBURSEMENTS</u> | | | | | | | |
| 396.000 | Ross Dev. - Traffic Signal | 875 | 1,048 | 1,200 | 1,200 | 1,200 | 0 |
| 397.000 | Kossman Dev - Traffic Signal | 566 | 625 | 800 | 800 | 800 | 0 |
| 398.000 | Foster Plaza - Traffic Signal | <u>2,096</u> | <u>2,314</u> | <u>2,000</u> | <u>2,600</u> | <u>2,600</u> | <u>600</u> |
| | TOTAL | 3,537 | 3,987 | 4,000 | 4,600 | 4,600 | 600 |
| <u>FUND BALANCE</u> | | | | | | | |
| 399.000 | Reserve Fund | <u>0</u> | <u>0</u> | <u>0</u> | <u>0</u> | <u>0</u> | <u>0</u> |
| | TOTAL | 0 | 0 | 0 | 0 | 0 | 0 |
| TOTAL REVENUES | | 8,136,231 | 8,108,533 | 8,507,178 | 8,072,633 | 8,781,604 | 274,426 |

EXPENDITURES



2017 BUDGET

GENERAL FUND

SUMMARY OF EXPENDITURES

| | 2014 ACTUAL | 2015 ACTUAL | 2016 BUDGET | 2016 PROJECTED | 2017 BUDGET | 2017 BUDGET VS 2016 BUDGET |
|--------------------------------|------------------------|------------------------|------------------------|---------------------------|------------------------|-------------------------------------------|
| 400 Borough Council & Mayor | 36,403 | 33,770 | 42,330 | 29,545 | 42,330 | 0 |
| 401 Executive Administration | 566,889 | 582,682 | 680,950 | 564,590 | 683,254 | 2,304 |
| 402 Financial Administration | 39,750 | 34,174 | 43,500 | 38,800 | 40,500 | (3,000) |
| 403 Tax Collection | 34,948 | 33,142 | 35,100 | 30,107 | 34,100 | (1,000) |
| 404 Legal Services | 73,411 | 83,093 | 83,000 | 49,000 | 78,000 | (5,000) |
| 408 Engineering Services | 47,616 | 34,324 | 53,800 | 36,800 | 53,800 | 0 |
| 409 Buildings Maintenance | 136,175 | 127,394 | 158,310 | 132,080 | 134,300 | (24,010) |
| 410 Police Department | 1,724,466 | 1,671,177 | 1,809,853 | 1,714,222 | 1,884,878 | 75,025 |
| 411 Fire Protection | 169,114 | 167,542 | 188,015 | 165,093 | 193,154 | 5,139 |
| 414 Planning/Zoning/Code Enf. | 125,487 | 121,435 | 141,745 | 127,991 | 140,470 | (1,275) |
| 419 School Crossing Guards | 59,779 | 61,503 | 63,250 | 63,150 | 64,300 | 1,050 |
| 427 Garbage Collection | 308,276 | 315,920 | 322,000 | 327,000 | 340,000 | 18,000 |
| 430 Public Works Department | 1,166,258 | 1,276,473 | 1,270,390 | 1,146,553 | 1,280,035 | 9,645 |
| 432 Snow and Ice Removal | 129,143 | 149,642 | 158,000 | 122,000 | 147,000 | (11,000) |
| 433 Traffic Signal Maintenance | 11,185 | 25,964 | 15,000 | 7,000 | 15,000 | 0 |
| 434 Street & Signal Lighting | 85,671 | 82,262 | 89,000 | 82,000 | 82,000 | (7,000) |
| 436 Sewer Maintenance | 1,076,697 | 1,164,129 | 1,870,978 | 1,657,324 | 2,023,954 | 152,976 |
| 437 Tool & Machinery Repair | 74,442 | 79,473 | 85,600 | 50,800 | 73,500 | (12,100) |
| 450 Recreation | 123,833 | 142,352 | 142,095 | 147,100 | 141,600 | (495) |
| 452 Swimming Pool | 234,377 | 288,385 | 262,963 | 276,473 | 285,700 | 22,737 |
| 454 Parks & Public Property | 147,796 | 123,949 | 132,500 | 122,400 | 130,520 | (1,980) |
| 456 Library | 263,202 | 273,016 | 292,733 | 284,736 | 299,541 | 6,808 |
| 462 Community Development | 3,025 | 3,652 | 10,000 | 6,000 | 10,000 | 0 |
| 471 Debt Service - Principal | 260,000 | 0 | 255,000 | 255,000 | 335,000 | 80,000 |
| 472 Debt Service - Interest | 117,815 | 88,686 | 90,623 | 88,473 | 84,763 | (5,860) |
| 481 Intergovt. Expenditures | 3,723 | 4,490 | 5,200 | 5,200 | 5,200 | 0 |
| 486 Insurance Premiums | 106,931 | 108,569 | 111,143 | 110,909 | 108,605 | (2,538) |
| 491 Refunds | 21,810 | 148,330 | 40,100 | 40,100 | 20,100 | (20,000) |
| 493 Transfer to Other Funds | 987,597 | 883,663 | 54,000 | 72,705 | 50,000 | (4,000) |
| 499 Budget Reserves | 0 | 0 | 0 | 0 | 0 | 0 |
| | 8,135,820 | 8,109,194 | 8,507,178 | 7,753,151 | 8,781,604 | 274,425 |

| EXPENDITURES | 2014 ACTUAL | 2015 ACTUAL | 2016 BUDGET | 2016 PROJECTED | 2017 BUDGET | 2017 BUDGET |
|------------------------------------------|----------------|----------------|----------------|-------------------|----------------|-------------------|
| | | | | | | VS 2016 BUDGET |
| <u>BOROUGH COUNCIL AND MAYOR</u> | | | | | | |
| 400.100 Salaries | 13,200 | 13,200 | 14,700 | 13,200 | 14,700 | 0 |
| 400.161 Social Security (FICA) | 1,010 | 1,010 | 1,130 | 1,010 | 1,130 | 0 |
| 400.300 Miscellaneous | 1,186 | 333 | 1,500 | 200 | 1,500 | 0 |
| 400.420 Association Dues | 5,596 | 5,285 | 6,000 | 5,435 | 6,000 | 0 |
| 400.460 Conferences/Seminars | 9,411 | 7,656 | 12,000 | 6,500 | 12,000 | 0 |
| 400.500 Grants/Donations | <u>6,000</u> | <u>6,287</u> | <u>7,000</u> | <u>3,200</u> | <u>7,000</u> | <u>0</u> |
| TOTAL | 36,403 | 33,770 | 42,330 | 29,545 | 42,330 | 0 |
| <u>EXECUTIVE (ADMINISTRATION)</u> | | | | | | |
| 401.100 Salaries/Wages FT | 277,167 | 272,475 | 312,000 | 278,692 | 320,000 | 8,000 |
| 401.156 Workers' Compensation | 1,142 | 1,305 | 1,300 | 1,300 | 1,300 | 0 |
| 401.157 Insurance | 42,816 | 57,804 | 55,650 | 61,098 | 67,254 | 11,604 |
| 401.160 Pension | 36,863 | 40,831 | 46,200 | 44,000 | 45,000 | (1,200) |
| 401.161 Social Security (FICA) | 24,545 | 23,734 | 26,000 | 23,000 | 27,200 | 1,200 |
| 401.170 Tuition Reimbursement | 0 | 0 | 0 | 0 | 0 | 0 |
| 401.180 Wages - Part-Time | 44,053 | 37,238 | 55,000 | 30,000 | 45,000 | (10,000) |
| 401.183 Overtime | 0 | 0 | 0 | 0 | 0 | 0 |
| 401.216 Office Supplies | 3,241 | 2,974 | 3,200 | 3,200 | 3,200 | 0 |
| 401.217 Office Equipment | 8,009 | 4,614 | 7,500 | 6,000 | 5,500 | (2,000) |
| 401.218 Computer | 38,398 | 43,182 | 55,000 | 29,000 | 50,000 | (5,000) |
| 401.300 Miscellaneous | 931 | 312 | 1,000 | 400 | 1,000 | 0 |
| 401.310 Professional Services | 35,021 | 38,932 | 45,000 | 30,000 | 45,000 | 0 |
| 401.321 Telephone | 6,279 | 5,589 | 6,500 | 5,500 | 6,000 | (500) |
| 401.325 Postage | 12,674 | 11,120 | 15,000 | 7,000 | 13,000 | (2,000) |
| 401.331 Travel | 586 | 1,463 | 1,600 | 1,600 | 1,800 | 200 |
| 401.341 Legal Advertising | 9,704 | 11,937 | 15,000 | 10,000 | 13,000 | (2,000) |
| 401.342 Printing | 12,561 | 16,103 | 18,000 | 15,000 | 18,000 | 0 |
| 401.420 Association Dues | 1,120 | 1,411 | 1,500 | 1,000 | 1,500 | 0 |
| 401.450 Ordinance Codification | 4,737 | 2,949 | 5,000 | 5,000 | 8,000 | 3,000 |
| 401.451 Civil Service | 402 | 1,925 | 2,000 | 5,800 | 3,000 | 1,000 |
| 401.460 Conference/Seminars | <u>6,641</u> | <u>6,784</u> | <u>8,500</u> | <u>7,000</u> | <u>8,500</u> | <u>0</u> |
| TOTAL | 566,889 | 582,682 | 680,950 | 564,590 | 683,254 | 2,304 |
| <u>FINANCIAL ADMINISTRATION</u> | | | | | | |
| 402.215 Copier Maintenance/Supplies | 8,818 | 5,357 | 9,000 | 9,000 | 9,000 | 0 |
| 402.311 Audit Services | 19,465 | 18,100 | 22,000 | 18,100 | 19,000 | (3,000) |
| 402.312 Payroll Services | 7,365 | 6,789 | 7,500 | 7,500 | 7,500 | 0 |
| 402.374 Equipment Maintenance | <u>4,102</u> | <u>3,928</u> | <u>5,000</u> | <u>4,200</u> | <u>5,000</u> | <u>0</u> |
| TOTAL | 39,750 | 34,174 | 43,500 | 38,800 | 40,500 | (3,000) |

| EXPENDITURES | 2014 ACTUAL | 2015 ACTUAL | 2016 BUDGET | 2016 PROJECTED | 2017 BUDGET | 2017 BUDGET VS 2016 BUDGET |
|----------------------------------------|----------------|----------------|----------------|-------------------|----------------|----------------------------------|
| <u>TAX COLLECTION</u> | | | | | | |
| 403.311 Earned Income Tax Comm. | 16,394 | 16,090 | 17,000 | 15,000 | 17,000 | 0 |
| 403.312 Local Service Tax | 9,675 | 9,455 | 10,000 | 8,000 | 10,000 | 0 |
| 403.314 Liened Tax Collection Costs | 4,361 | 3,119 | 3,000 | 2,500 | 2,000 | (1,000) |
| 403.325 Postage | 2,442 | 2,021 | 2,500 | 2,021 | 2,500 | 0 |
| 403.342 Printing Tax Duplicate | 493 | 458 | 600 | 586 | 600 | 0 |
| 403.353 Tax Collector Bond | <u>1,582</u> | <u>2,000</u> | <u>2,000</u> | <u>2,000</u> | <u>2,000</u> | <u>0</u> |
| TOTAL | 34,948 | 33,142 | 35,100 | 30,107 | 34,100 | (1,000) |
| <u>LEGAL SERVICES</u> | | | | | | |
| 404.312 Retainer | 7,200 | 7,200 | 8,000 | 8,000 | 8,000 | 0 |
| 404.452 Legal Services | <u>66,211</u> | <u>75,893</u> | <u>75,000</u> | <u>41,000</u> | <u>70,000</u> | <u>(5,000)</u> |
| TOTAL | 73,411 | 83,093 | 83,000 | 49,000 | 78,000 | (5,000) |
| <u>ENGINEERING SERVICES</u> | | | | | | |
| 408.312 Retainer | 1,800 | 1,800 | 1,800 | 1,800 | 1,800 | 0 |
| 408.452 Engineering Services | <u>45,816</u> | <u>32,524</u> | <u>52,000</u> | <u>35,000</u> | <u>52,000</u> | <u>0</u> |
| TOTAL | 47,616 | 34,324 | 53,800 | 36,800 | 53,800 | 0 |
| <u>BUILDING MAINTENANCE</u> | | | | | | |
| 409.226 Custodial Service | 12,915 | 15,013 | 14,000 | 12,000 | 12,000 | (2,000) |
| 409.300 Miscellaneous | 212 | 96 | 500 | 80 | 300 | (200) |
| 409.361 Electricity - Municipal Center | 31,454 | 28,920 | 34,000 | 29,000 | 30,000 | (4,000) |
| 409.362 Natural Gas - Municipal Center | 15,393 | 17,411 | 18,000 | 11,000 | 15,000 | (3,000) |
| 409.364 ALCOSAN Charges | 1,038 | 778 | 1,500 | 1,500 | 1,500 | 0 |
| 409.366 Water | 4,974 | 4,932 | 4,500 | 4,500 | 4,500 | 0 |
| 409.373 Building Repairs | 36,221 | 22,252 | 44,810 | 44,000 | 40,000 | (4,810) |
| 409.450 Contracted Work | 33,617 | 37,776 | 40,000 | 30,000 | 30,000 | (10,000) |
| 409.740 Equipment/Furniture | <u>350</u> | <u>216</u> | <u>1,000</u> | <u>0</u> | <u>1,000</u> | <u>0</u> |
| TOTAL | 136,175 | 127,394 | 158,310 | 132,080 | 134,300 | (24,010) |

| EXPENDITURES | 2014 | 2015 | 2016 | 2016 | 2017 | 2017 BUDGET | 2017 BUDGET |
|---------------------------------------|------------------|------------------|------------------|------------------|------------------|-------------|-------------------|
| | ACTUAL | ACTUAL | BUDGET | PROJECTED | BUDGET | BUDGET | VS 2016 BUDGET |
| POLICE DEPARTMENT | | | | | | | |
| 410.100 Salaries, Full-Time Officers | 835,034 | 779,901 | 841,158 | 835,000 | 906,275 | | 65,117 |
| 410.180 Salaries, Part -Time Officers | 0 | 0 | 45,000 | 0 | 45,000 | | 0 |
| 410.140 Salary Secretary | 23,564 | 19,604 | 22,000 | 15,000 | 17,000 | | (5,000) |
| 410.156 Workers' Compensation | 44,392 | 51,155 | 52,000 | 52,000 | 55,000 | | 3,000 |
| 410.157 Health Insurance | 102,183 | 114,096 | 98,900 | 98,900 | 130,873 | | 31,973 |
| 410.158 Post Retirement Benefits | 8,573 | 9,386 | 14,400 | 9,000 | 14,400 | | 0 |
| 410.160 Pension Expenses | 205,262 | 244,351 | 214,622 | 214,622 | 209,630 | | (4,992) |
| 410.161 Social Security (FICA) | 80,452 | 84,176 | 86,740 | 88,000 | 90,500 | | 3,760 |
| 410.162 Training Wages (elective) | 7,706 | 4,398 | 12,000 | 5,000 | 12,000 | | 0 |
| 410.164 Seminars | 1,718 | 600 | 3,000 | 2,500 | 7,000 | | 4,000 |
| 410.165 Education Incentive | 5,400 | 6,200 | 5,400 | 5,400 | 5,400 | | 0 |
| 410.170 Tuition Reimbursement | 0 | 0 | 1,000 | 1,000 | 8,000 | | 7,000 |
| 410.182 Longevity | 22,300 | 19,600 | 19,800 | 20,100 | 20,600 | | 800 |
| 410.183 Overtime | 104,533 | 103,452 | 95,000 | 120,000 | 98,500 | | 3,500 |
| 410.184 Secretary Overtime | 0 | 0 | 0 | 0 | 0 | | 0 |
| 410.186 Traffic Enforcement | 4,141 | 145 | 10,000 | 500 | 8,000 | | (2,000) |
| 410.187 Court Pay | 28,980 | 40,536 | 30,000 | 35,000 | 30,000 | | 0 |
| 410.188 Holiday Pay | 44,110 | 43,599 | 43,000 | 40,000 | 42,500 | | (500) |
| 410.189 DARE Wages | 1,662 | 1,597 | 2,500 | 1,000 | 1,500 | | (1,000) |
| 410.190 Training Wages (mandatory) | 14,967 | 13,528 | 14,000 | 5,000 | 7,000 | | (7,000) |
| 410.191 Uniform Allowance | 8,855 | 9,135 | 9,500 | 6,000 | 9,500 | | 0 |
| 410.200 Public Safety Supplies | 6,715 | 5,493 | 7,500 | 8,000 | 7,500 | | 0 |
| 410.202 Crime Prevention/Awareness | 1,826 | 1,396 | 3,500 | 600 | 3,500 | | 0 |
| 410.213 Personal Safety Equipment | 25 | 101 | 1,000 | 1,000 | 1,000 | | 0 |
| 410.215 Copy Machine Maint & Supplies | 2,517 | 3,052 | 3,000 | 2,200 | 2,700 | | (300) |
| 410.218 Computer | 10,442 | 5,475 | 11,500 | 11,500 | 12,000 | | 500 |
| 410.219 Office Supplies | 1,496 | 1,231 | 1,500 | 900 | 1,500 | | 0 |
| 410.231 Gasoline, Oil | 33,177 | 19,308 | 31,500 | 15,000 | 17,000 | | (14,500) |
| 410.300 Miscellaneous | 1,596 | 1,512 | 1,500 | 1,000 | 1,500 | | 0 |
| 410.316 Animal Control Service | 37,165 | 28,520 | 32,000 | 32,000 | 32,000 | | 0 |
| 410.321 Telephone | 7,444 | 7,058 | 8,300 | 7,000 | 7,500 | | (800) |
| 410.327 Radio Equipment Repairs | 1,610 | 1,775 | 2,000 | 1,700 | 2,000 | | 0 |
| 410.330 Detention Services | 9,000 | 4,500 | 4,500 | 4,500 | 5,000 | | 500 |
| 410.331 Travel Expenses | 466 | 719 | 700 | 900 | 1,000 | | 300 |
| 410.342 Printing | 666 | 757 | 1,000 | 900 | 1,000 | | 0 |
| 410.356 Police Professional Insurance | 12,664 | 13,115 | 12,333 | 14,000 | 14,000 | | 1,667 |
| 410.374 Vehicle Repair/Maint/Tires | 15,513 | 17,922 | 16,500 | 15,000 | 16,500 | | 0 |
| 410.420 Association Dues/Conf. | 2,750 | (42) | 2,500 | 2,000 | 2,500 | | 0 |
| 410.740 Police Car Purchase | 35,740 | 0 | 37,000 | 37,000 | 38,000 | | 1,000 |
| 410.741 Capital Expense | (177) | 13,827 | 12,000 | 5,000 | 0 | | (12,000) |
| TOTAL | 1,724,466 | 1,671,177 | 1,809,853 | 1,714,222 | 1,884,878 | | 75,025 |

| EXPENDITURES | 2014 ACTUAL | 2015 ACTUAL | 2016 BUDGET | 2016 PROJECTED | 2017 BUDGET | 2017 BUDGET VS 2016 BUDGET |
|------------------------------------------------|----------------|----------------|----------------|-------------------|----------------|----------------------------------|
| <u>FIRE PROTECTION</u> | | | | | | |
| 411.156 Workers' Compensation | 17,543 | 20,427 | 15,507 | 14,385 | 17,280 | 1,773 |
| 411.220 Fire Protection Supplies | 107 | 0 | 8,000 | 2,000 | 6,000 | (2,000) |
| 411.231 Gasoline, Diesel Fuel | 4,056 | 2,688 | 5,000 | 2,700 | 4,000 | (1,000) |
| 411.240 Fire Protection Equipment | 9,106 | 14,423 | 20,000 | 10,000 | 20,000 | 0 |
| 411.250 Building Maint/Repairs | 14,234 | 17,258 | 10,000 | 10,000 | 10,000 | 0 |
| 411.300 Miscellaneous | 247 | 247 | 500 | 250 | 500 | 0 |
| 411.321 Telephone | 1,357 | 3,441 | 2,000 | 2,700 | 3,000 | 1,000 |
| 411.329 Radio Service/Equipment | 9,476 | 10,153 | 15,000 | 11,000 | 15,000 | 0 |
| 411.330 MRTSA Allocation | 34,667 | 36,981 | 38,908 | 38,908 | 41,474 | 2,566 |
| 411.361 Electricity | 6,702 | 6,610 | 6,500 | 6,800 | 7,000 | 500 |
| 411.362 Natural Gas | 4,482 | 5,183 | 5,000 | 3,700 | 4,200 | (800) |
| 411.363 Fire Hydrants Rental | 25,174 | 27,226 | 30,000 | 30,000 | 30,000 | 0 |
| 411.364 Sewage (ALCOSAN) | 682 | 618 | 600 | 700 | 700 | 100 |
| 411.366 Water | 1,046 | 1,157 | 1,000 | 950 | 1,000 | 0 |
| 411.374 Vehicle/Equip./Maint. | 25,306 | 21,129 | 30,000 | 31,000 | 33,000 | 3,000 |
| 411.741 Capital Expense | <u>14,929</u> | <u>0</u> | <u>0</u> | <u>0</u> | <u>0</u> | <u>0</u> |
| TOTAL | 169,114 | 167,542 | 188,015 | 165,093 | 193,154 | 5,139 |
| <u>PLANNING/ZONING/CODE ENFORCEMENT</u> | | | | | | |
| 414.100 Salary | 53,984 | 46,318 | 53,000 | 48,000 | 50,000 | (3,000) |
| 414.156 Workers' Compensation | 447 | 578 | 800 | 800 | 1,000 | 200 |
| 414.157 Insurance | 20,994 | 27,991 | 24,100 | 25,200 | 30,105 | 6,005 |
| 414.160 Pension Expenses | 18,178 | 17,740 | 26,545 | 22,000 | 22,065 | (4,480) |
| 414.161 Social Security (FICA) | 4,138 | 3,549 | 4,500 | 4,300 | 4,500 | 0 |
| 414.200 Supplies/Books | 355 | 407 | 600 | 500 | 800 | 200 |
| 414.218 Computer | 1,079 | 64 | 1,500 | 600 | 1,000 | (500) |
| 414.300 Miscellaneous | 401 | 387 | 500 | 500 | 500 | 0 |
| 414.321 Telephone | 2,406 | 2,440 | 2,500 | 2,450 | 2,500 | 0 |
| 414.420 Association Dues | 925 | 875 | 700 | 500 | 500 | (200) |
| 414.430 Professional Svc./Consultant | 10,602 | 9,301 | 10,000 | 10,000 | 10,000 | 0 |
| 414.450 Emergency Management Plan | 10,791 | 10,791 | 15,000 | 10,791 | 15,000 | 0 |
| 414.460 Conferences/Seminars | <u>1,187</u> | <u>996</u> | <u>2,000</u> | <u>2,350</u> | <u>2,500</u> | <u>500</u> |
| TOTAL | 125,487 | 121,435 | 141,745 | 127,991 | 140,470 | (1,275) |
| <u>TRAFFIC SAFETY (CROSSING GUARDS)</u> | | | | | | |
| 419.100 Wages, Part-Time | 52,175 | 53,999 | 54,000 | 54,000 | 55,000 | 1,000 |
| 419.156 Workers' Compensation | 2,667 | 3,225 | 3,550 | 3,550 | 3,600 | 50 |
| 419.161 Social Security (FICA) | 4,000 | 4,019 | 4,200 | 3,900 | 4,200 | 0 |
| 419.191 Uniforms | 937 | 260 | 1,000 | 1,200 | 1,000 | 0 |
| 419.356 Liability Insurance | <u>0</u> | <u>0</u> | <u>500</u> | <u>500</u> | <u>500</u> | <u>0</u> |
| TOTAL | 59,779 | 61,503 | 63,250 | 63,150 | 64,300 | 1,050 |

| EXPENDITURES | 2014 ACTUAL | 2015 ACTUAL | 2016 BUDGET | 2016 PROJECTED | 2017 BUDGET | 2017 BUDGET VS 2016 BUDGET |
|-----------------------------------------------------|------------------|------------------|------------------|-------------------|------------------|----------------------------------|
| <u>GARBAGE COLLECTION</u> | | | | | | |
| 427.450 Trash Collection Contract | 273,600 | 274,810 | 285,000 | 285,000 | 290,000 | 5,000 |
| 427.451 Recycling Collection | <u>34,675</u> | <u>41,110</u> | <u>37,000</u> | <u>42,000</u> | <u>50,000</u> | <u>13,000</u> |
| TOTAL | 308,276 | 315,920 | 322,000 | 327,000 | 340,000 | 18,000 |
| <u>PUBLIC WORKS DEPARTMENT</u> | | | | | | |
| 430.100 Wages, Full-Time | 416,056 | 401,729 | 483,640 | 425,600 | 500,625 | 16,985 |
| 430.101 Wages, Part-Time | 45,699 | 43,280 | 75,000 | 30,000 | 65,000 | (10,000) |
| 430.156 Workers' Compensation | 31,907 | 31,060 | 35,580 | 35,580 | 36,000 | 420 |
| 430.157 Insurance | 67,315 | 94,419 | 60,000 | 76,298 | 84,304 | 24,304 |
| 430.160 Pension | 67,636 | 59,626 | 74,270 | 74,225 | 74,256 | (14) |
| 430.161 Social Security (FICA) | 38,011 | 37,745 | 46,000 | 39,000 | 40,000 | (6,000) |
| 430.182 Longevity | 9,820 | 7,500 | 8,200 | 6,850 | 6,850 | (1,350) |
| 430.183 Overtime | 30,490 | 29,446 | 45,000 | 35,000 | 40,000 | (5,000) |
| 430.191 Uniforms | 4,305 | 4,990 | 5,000 | 5,000 | 5,000 | 0 |
| 430.200 Street Signs/Paint/Tools | 10,186 | 16,783 | 25,000 | 15,000 | 20,000 | (5,000) |
| 430.240 Supplies | 3,335 | 1,916 | 5,000 | 3,500 | 5,000 | 0 |
| 430.245 Road Construction Materials | 1,020 | 5,172 | 5,000 | 5,000 | 5,000 | 0 |
| 430.300 Miscellaneous | 919 | 213 | 1,000 | 800 | 1,000 | 0 |
| 430.321 Telephone | 2,159 | 1,756 | 2,200 | 2,000 | 2,500 | 300 |
| 430.361 Electric | 10,498 | 8,440 | 10,500 | 10,000 | 11,000 | 500 |
| 430.362 Natural Gas | 11,537 | 8,795 | 13,000 | 10,500 | 12,000 | (1,000) |
| 430.364 Sewage (ALCOSAN) | 1,557 | 729 | 1,500 | 2,700 | 3,000 | 1,500 |
| 430.366 Water | 1,804 | 1,610 | 1,500 | 1,500 | 1,500 | 0 |
| 430.384 Equipment Rental | 4,513 | 5,924 | 6,000 | 5,000 | 6,000 | 0 |
| 430.420 Association Dues/Seminars | 1,988 | 639 | 3,000 | 1,000 | 2,000 | (1,000) |
| 430.431 Street Sweeping | 5,000 | 0 | 6,000 | 5,000 | 6,000 | 0 |
| 430.450 Contracted Work/Rd Repairs | 400,502 | 514,701 | 355,000 | 355,000 | 350,000 | (5,000) |
| 430.740 Mechanical Equipment | <u>0</u> | <u>0</u> | <u>3,000</u> | <u>2,000</u> | <u>3,000</u> | <u>0</u> |
| TOTAL | 1,166,258 | 1,276,473 | 1,270,390 | 1,146,553 | 1,280,035 | 9,645 |
| <u>SNOW AND ICE REMOVAL</u> | | | | | | |
| 432.245 De-Icing Supplies | 127,841 | 143,289 | 150,000 | 116,000 | 140,000 | (10,000) |
| 432.260 Mechanical Equipment | <u>1,302</u> | <u>6,353</u> | <u>8,000</u> | <u>6,000</u> | <u>7,000</u> | <u>(1,000)</u> |
| | 129,143 | 149,642 | 158,000 | 122,000 | 147,000 | (11,000) |
| <u>HIGHWAY MAINTENANCE - TRAFFIC SIGNALS</u> | | | | | | |
| 433.452 Traffic Signals Maintenance | <u>11,185</u> | <u>25,964</u> | <u>15,000</u> | <u>7,000</u> | <u>15,000</u> | <u>0</u> |
| TOTAL | 11,185 | 25,964 | 15,000 | 7,000 | 15,000 | 0 |

| EXPENDITURES | | 2014 ACTUAL | 2015 ACTUAL | 2016 BUDGET | 2016 PROJECTED | 2017 BUDGET | 2017 BUDGET VS 2016 BUDGET |
|----------------------------------------------|--------------------------------|------------------|------------------|------------------|-------------------|------------------|----------------------------------|
| <u>TRAFFIC SIGNALS /STREET LIGHTS</u> | | | | | | | |
| 434.452 | Street, Signal Lights | 85,671 | 82,262 | 89,000 | 82,000 | 82,000 | (7,000) |
| | TOTAL | 85,671 | 82,262 | 89,000 | 82,000 | 82,000 | (7,000) |
| <u>SEWER MAINTENANCE</u> | | | | | | | |
| 436.200 | San. Sewage Treatment | 955,140 | 1,032,837 | 1,385,978 | 1,188,946 | 1,538,454 | 152,476 |
| 436.210 | San. Billing Collection Fee | 12,772 | 13,125 | 20,000 | 20,000 | 20,000 | 0 |
| 436.220 | San. Supplies | 0 | 62 | 5,000 | 250 | 500 | (4,500) |
| 436.230 | San. Misc. | 58 | 370 | 10,000 | 1,000 | 15,000 | 5,000 |
| 436.235 | San. Yearly Maint (clean & TV) | 0 | 0 | 0 | 0 | 25,000 | 25,000 |
| 436.236 | San. CCTV Investigation | 0 | 0 | 0 | 0 | 30,000 | 30,000 |
| 436.237 | San. Lining (spot & manholes) | 0 | 0 | 0 | 0 | 100,000 | 100,000 |
| 436.238 | San. Manhole Rehabilitation | 0 | 0 | 0 | 0 | 50,000 | 50,000 |
| 436.240 | San. Engineering Fees | 78,520 | 76,677 | 95,000 | 97,128 | 95,000 | 0 |
| 436.250 | San. Maintenance | 30,206 | 37,760 | 180,000 | 180,000 | 0 | (180,000) |
| 436.255 | San Deficiency Correction | 0 | 0 | 170,000 | 170,000 | 150,000 | (20,000) |
| 436.260 | San. Mech. Equipment | 0 | 3,299 | 5,000 | 0 | 0 | (5,000) |
| | TOTAL | 1,076,697 | 1,164,129 | 1,870,978 | 1,657,324 | 2,023,954 | 152,976 |
| <u>TOOL AND MACHINERY REPAIR</u> | | | | | | | |
| 437.220 | Vehicle Parts/Supplies | 9,373 | 9,144 | 10,000 | 8,000 | 10,000 | 0 |
| 437.231 | Gasoline/Diesel Fuel | 28,594 | 18,977 | 27,000 | 15,000 | 20,000 | (7,000) |
| 437.300 | Miscellaneous | 0 | 4 | 500 | 200 | 500 | 0 |
| 437.327 | Radio Equipment Repair | 3,266 | 3,460 | 3,100 | 2,600 | 3,000 | (100) |
| 437.374 | Vehicle/Equip Maint-Repair | 33,208 | 47,887 | 45,000 | 25,000 | 40,000 | (5,000) |
| | TOTAL | 74,442 | 79,473 | 85,600 | 50,800 | 73,500 | (12,100) |
| <u>RECREATION</u> | | | | | | | |
| 450.101 | Wages | 41,511 | 47,895 | 47,000 | 45,000 | 47,000 | 0 |
| 450.156 | Workers' Compensation | 1,437 | 1,846 | 2,500 | 2,500 | 2,500 | 0 |
| 450.161 | Social Security (FICA) | 3,176 | 3,722 | 3,595 | 3,500 | 3,600 | 5 |
| 450.220 | Program Supplies | 6,262 | 8,495 | 9,000 | 7,000 | 8,500 | (500) |
| 450.260 | Special Activities | 71,446 | 80,394 | 80,000 | 89,100 | 80,000 | 0 |
| | TOTAL | 123,833 | 142,352 | 142,095 | 147,100 | 141,600 | (495) |
| <u>SWIMMING POOL</u> | | | | | | | |
| 452.102 | Wages | 119,916 | 137,817 | 142,000 | 155,085 | 160,000 | 18,000 |
| 452.156 | Workers' Compensation | 6,013 | 7,451 | 8,000 | 7,626 | 8,000 | 0 |
| 452.161 | Social Security (FICA) | 9,174 | 10,543 | 10,863 | 11,865 | 12,000 | 1,137 |
| 452.191 | Uniforms | 1,343 | 1,850 | 1,800 | 2,149 | 2,200 | 400 |
| 452.220 | Supplies/Chemicals | 14,049 | 14,134 | 15,000 | 11,270 | 15,000 | 0 |
| 452.240 | Concession Supplies/Equip. | 27,338 | 30,907 | 28,000 | 37,468 | 32,000 | 4,000 |
| 452.260 | Pool Equipment | 3,014 | 4,122 | 4,000 | 3,353 | 4,000 | 0 |
| 452.300 | Miscellaneous | 185 | 1,980 | 1,000 | 285 | 1,000 | 0 |
| 452.321 | Telephone | 237 | 519 | 300 | 491 | 500 | 200 |
| 452.360 | Utilities | 17,677 | 22,586 | 18,000 | 20,232 | 22,000 | 4,000 |
| 452.374 | Pool Equipment Repairs | 9,361 | 11,848 | 12,000 | 11,023 | 12,000 | 0 |
| 452.450 | Contracted Work | 24,001 | 42,645 | 20,000 | 13,780 | 15,000 | (5,000) |
| 452.460 | Special Activities | 2,068 | 1,983 | 2,000 | 1,847 | 2,000 | 0 |
| | TOTAL | 234,377 | 288,385 | 262,963 | 276,473 | 285,700 | 22,737 |

| EXPENDITURES | | 2014 | 2015 | 2016 | 2016 | 2017 | 2017 BUDGET |
|----------------------------------------------|----------------------------|----------------|----------------|----------------|----------------|----------------|-------------------|
| | | ACTUAL | ACTUAL | BUDGET | PROJECTED | BUDGET | VS 2016 BUDGET |
| <u>PARKS AND PUBLIC PROPERTY</u> | | | | | | | |
| 454.220 | Supplies/Materials/Repairs | 19,656 | 23,519 | 25,000 | 23,000 | 25,000 | 0 |
| 454.300 | Miscellaneous | 0 | 0 | 0 | 0 | 0 | 0 |
| 454.321 | Telephone | 468 | 514 | 500 | 400 | 520 | 20 |
| 454.360 | Utilities | 48,999 | 56,513 | 47,000 | 53,000 | 50,000 | 3,000 |
| 454.450 | Contracted Work | 40,295 | 38,436 | 40,000 | 40,000 | 40,000 | 0 |
| 454.740 | Playground/Park Equipment | 17,668 | 4,968 | 20,000 | 6,000 | 15,000 | (5,000) |
| 454-741 | Capital | <u>20,711</u> | <u>0</u> | <u>0</u> | <u>0</u> | <u>0</u> | <u>0</u> |
| | TOTAL | 147,796 | 123,949 | 132,500 | 122,400 | 130,520 | (1,980) |
| <u>LIBRARY</u> | | | | | | | |
| 456.101 | Wages/Salaries | 171,190 | 171,327 | 172,000 | 176,000 | 180,000 | 8,000 |
| 456.156 | Workers' Compensation | 1,257 | 847 | 700 | 297 | 700 | 0 |
| 456.157 | Insurance | 20,052 | 32,051 | 43,200 | 32,000 | 42,214 | (986) |
| 456.160 | Pension | 12,997 | 14,957 | 17,833 | 17,833 | 17,027 | (806) |
| 456.161 | Social Security (FICA) | 13,387 | 13,382 | 13,200 | 13,100 | 13,800 | 600 |
| 456.300 | Miscellaneous | 10 | 429 | 100 | 50 | 100 | 0 |
| 456.310 | Professional Services | 2,938 | 3,145 | 3,500 | 3,500 | 3,500 | 0 |
| 456.321 | Telephone | 584 | 651 | 700 | 650 | 700 | 0 |
| 456.460 | Conferences/Seminars | 787 | 843 | 1,500 | 1,307 | 1,500 | 0 |
| 456.500 | General Allocation | <u>40,000</u> | <u>35,385</u> | <u>40,000</u> | <u>40,000</u> | <u>40,000</u> | <u>0</u> |
| | TOTAL | 263,202 | 273,016 | 292,733 | 284,736 | 299,541 | 6,808 |
| <u>COMMUNITY DEVELOPMENT</u> | | | | | | | |
| 462.350 | Community Marketing | <u>3,025</u> | <u>3,652</u> | <u>10,000</u> | <u>6,000</u> | <u>10,000</u> | <u>0</u> |
| | TOTAL | 3,025 | 3,652 | 10,000 | 6,000 | 10,000 | 0 |
| <u>DEBT SERVICE - PRINCIPAL</u> | | | | | | | |
| 471.400 | 2014 Bond Issue-General | 89,749 | 0 | 16,116 | 16,116 | 27,161 | 11,045 |
| 471.420 | 2014 Bond Issue-San Sewer | <u>170,251</u> | <u>0</u> | <u>238,884</u> | <u>238,884</u> | <u>307,839</u> | <u>68,955</u> |
| | TOTAL | 260,000 | 0 | 255,000 | 255,000 | 335,000 | 80,000 |
| <u>DEBT SERVICE - INTEREST</u> | | | | | | | |
| 472.400 | 2014 Bond Issue-General | 23,275 | 0 | 5,007 | 5,007 | 6,102 | 1,095 |
| 472.420 | 2014 Bond Issue-San Sewer | 85,922 | 79,633 | 74,116 | 74,116 | 69,161 | (4,955) |
| 472.600 | Tax Anticipation Loan | 8,619 | 7,704 | 10,000 | 8,000 | 8,000 | (2,000) |
| 472.601 | Bonds - Admin. Fee | <u>0</u> | <u>1,350</u> | <u>1,500</u> | <u>1,350</u> | <u>1,500</u> | <u>0</u> |
| | TOTAL | 117,815 | 88,686 | 90,623 | 88,473 | 84,763 | (5,860) |
| <u>INTERGOVERNMENTAL EXPENDITURES</u> | | | | | | | |
| 481.000 | COG Dues | <u>3,723</u> | <u>4,490</u> | <u>5,200</u> | <u>5,200</u> | <u>5,200</u> | <u>0</u> |
| | TOTAL | 3,723 | 4,490 | 5,200 | 5,200 | 5,200 | 0 |

| EXPENDITURES | 2014 ACTUAL | 2015 ACTUAL | 2016 BUDGET | 2016 PROJECTED | 2017 BUDGET | 2017 BUDGET VS 2016 BUDGET |
|---------------------------------------|------------------|------------------|------------------|-------------------|------------------|----------------------------------|
| <u>INSURANCE PREMIUMS</u> | | | | | | |
| 486.354 Public Officials | 8,881 | 9,116 | 9,500 | 10,372 | 10,500 | 1,000 |
| 486.355 Umbrella Policy | 18,000 | 13,250 | 13,951 | 13,951 | 13,558 | (393) |
| 486.356 General Liability | 34,746 | 31,683 | 32,116 | 31,010 | 33,355 | 1,239 |
| 486.358 Commercial Automobile | 31,274 | 36,250 | 36,650 | 36,650 | 30,567 | (6,083) |
| 486.359 Property Coverage | <u>14,030</u> | <u>18,270</u> | <u>18,926</u> | <u>18,926</u> | <u>20,625</u> | <u>1,699</u> |
| TOTAL | 106,931 | 108,569 | 111,143 | 110,909 | 108,605 | (2,538) |
| <u>REFUNDS - PRIOR YEARS</u> | | | | | | |
| 491.001 Escrow Tax Refunds | 21,570 | 148,245 | 40,000 | 40,000 | 20,000 | (20,000) |
| 491.002 Property Tax Refunds | 0 | 0 | 0 | 0 | 0 | 0 |
| 491.003 Earned Income-Escrow | 0 | 0 | 0 | 0 | 0 | 0 |
| 491.004 Miscellaneous Refunds | <u>240</u> | <u>85</u> | <u>100</u> | <u>100</u> | <u>100</u> | <u>0</u> |
| TOTAL | 21,810 | 148,330 | 40,100 | 40,100 | 20,100 | (20,000) |
| <u>TRANSFER TO OTHER FUNDS</u> | | | | | | |
| 493.000 Transfer to Other Funds | 0 | 0 | 0 | 0 | 0 | 0 |
| 493.001 Transfer to RE Tax Escrow | 107,143 | 39,029 | 4,000 | 22,705 | 0 | (4,000) |
| 493.001 Earned Income-Escrow | 15,000 | 0 | 0 | 0 | 0 | 0 |
| 493.007 Transfer to Capital | 815,455 | 794,635 | 0 | 0 | 0 | 0 |
| 493.002 Transfer to Fire Apparatus | <u>50,000</u> | <u>50,000</u> | <u>50,000</u> | <u>50,000</u> | <u>50,000</u> | <u>0</u> |
| TOTAL | 987,597 | 883,663 | 54,000 | 72,705 | 50,000 | (4,000) |
| <u>BUDGET RESERVES</u> | | | | | | |
| 499.000 Budget Reserve | <u>0</u> | <u>0</u> | <u>0</u> | <u>0</u> | <u>0</u> | <u>0</u> |
| TOTAL | 0 | 0 | 0 | 0 | 0 | 0 |
| | 8,135,820 | 8,109,194 | 8,507,178 | 7,753,151 | 8,781,604 | 274,425 |

2017 BUDGET

04 STORM SEWER FUND

| | 2014 | 2015 | 2016 | 2016 | 2017 |
|--------------------------------------------------|---------------|---------------|---------------|------------------|---------------|
| | ACTUAL | ACTUAL | BUDGET | PROJECTED | BUDGET |
| INCOME | | | | | |
| Beginning Balance 1/1 | 31,992 | 21,594 | 21,600 | 21,600 | 30,961 |
| REVENUE | | | | | |
| 04.341.000 Interest | 5 | 7 | 5 | 61 | 5 |
| 04.364.110 Tap in Fees | 0 | 0 | 0 | 9,300 | 0 |
| 04.392.000 Transfer From Other Funds | <u>0</u> | <u>0</u> | <u>0</u> | <u>0</u> | <u>0</u> |
| Revenue Total | 5 | 7 | 5 | 9,361 | 5 |
| | | | | | |
| TOTAL INCOME | 31,997 | 21,600 | 21,605 | 30,961 | 30,966 |
| | | | | | |
| EXPENDITURES | | | | | |
| 04.436.450 Sewer Repair | 0 | 0 | 0 | 0 | 0 |
| 04.436.460 E Manilla Inlet & Cut Diversion Ditch | 0 | 0 | 21,000 | 0 | 24,000 |
| 04.436.246 Construction Supplies | 0 | 0 | 0 | 0 | 0 |
| 04.436.260 Equipment /Tools | 0 | 0 | 0 | 0 | 0 |
| 04.436.300 Computer | 0 | 0 | 0 | 0 | 0 |
| 04.436.450 Contracted Work | 10,403 | 0 | 0 | 0 | 0 |
| 04.436.740 Camera | 0 | 0 | 0 | 0 | 0 |
| 04.436.750 Work to Whiskey run creek | 0 | 0 | 0 | 0 | 0 |
| 04.492.010 Trans. To General Fund | <u>0</u> | <u>0</u> | <u>0</u> | <u>0</u> | <u>0</u> |
| TOTAL EXPENDITURES | 10,403 | 0 | 21,000 | 0 | 24,000 |
| | | | | | |
| BALANCE | 21,594 | 21,600 | 605 | 30,961 | 6,966 |

2017 BUDGET

08 SANITARY SEWERS FUND

| | 2014 | 2015 | 2016 | 2016 | 2017 |
|------------------------------------------------|------------------|------------------|------------------|------------------|------------------|
| | ACTUAL | ACTUAL | BUDGET | PROJECTED | BUDGET |
| INCOME | | | | | |
| Beginning Balance 1/1 | 1,294,547 | 1,460,545 | 2,090,589 | 2,090,589 | 2,183,534 |
| REVENUE | | | | | |
| 08.341.000 Interest | 42 | 280 | 10,000 | 1,200 | 1,300 |
| 08.364.001 ALCOSAN-Lump Sum Rmbrs | 5,008 | 5,680 | 5,000 | 6,310 | 5,000 |
| 08.364.002 Sanitary Sewer Collection (Alcosan) | 1,044,968 | 1,189,793 | 1,385,978 | 1,169,425 | 1,385,978 |
| 08.364.003 Credit Meter Fees | 1,540 | 1,788 | 2,000 | 1,650 | 2,000 |
| 08.364.004 San Sewer Grease Surcharge | 32,041 | 13,037 | 15,000 | 17,756 | 15,000 |
| 08.364.110 Tap in Fees | 14,400 | 1,800 | 500 | 200 | 500 |
| 08.364.140 Dye Test Fee | 3,045 | 2,765 | 2,500 | 1,885 | 2,500 |
| 08.364.150 Surcharge (Green Tree) | 553,033 | 617,734 | 500,000 | 729,325 | 800,000 |
| 08.380.000 Miscellaneous Receipts | 23,471 | 1,486 | 0 | 0 | 0 |
| 08.383.010 Transfer from Bond Fund | 0 | 0 | 94,709 | 83,604 | 94,709 |
| 08.392.000 Transfer from Other Funds | 0 | 0 | 0 | 186,852 | 0 |
| 08.392.010 Transfer from General Fund | <u>0</u> | <u>0</u> | <u>0</u> | <u>0</u> | <u>0</u> |
| Revenue Total | 1,677,547 | 1,834,363 | 2,015,687 | 2,198,206 | 2,306,987 |
| | | | | | |
| TOTAL INCOME | 2,972,094 | 3,294,908 | 4,106,276 | 4,288,795 | 4,490,521 |
| | | | | | |
| EXPENDITURES | | | | | |
| 08.436.200 Community Awareness | 0 | 0 | 0 | 0 | 0 |
| 08.436.210 Billing & Collection Fees | 32,630 | 32,630 | 20,000 | 20,000 | 20,000 |
| 08.436.218 Computer | 0 | 0 | 0 | 0 | 0 |
| 08.436.246 Construction Supplies | 0 | 0 | 0 | 0 | 0 |
| 08.436.260 Equipment, Tools | 0 | 0 | 0 | 0 | 0 |
| 08.436.270 Credit Meters | 27,856 | 7,560 | 10,000 | 34,937 | 10,000 |
| 08.436.430 Contracted Work | 0 | 0 | 0 | 0 | 0 |
| 08.436.451 Capital Equipment | 0 | 0 | 0 | 0 | 0 |
| 08.436.455 Poplar Street Sewer Separation | 0 | 0 | 0 | 0 | 500,000 |
| 08.401.300 Miscellaneous Expenses | 0 | 0 | 0 | 0 | 0 |
| 08.492.008 Transfer to General Fund | <u>1,451,063</u> | <u>1,164,129</u> | <u>2,263,978</u> | <u>2,050,324</u> | <u>2,480,954</u> |
| TOTAL EXPENDITURES | 1,511,549 | 1,204,319 | 2,293,978 | 2,105,261 | 3,010,954 |
| | | | | | |
| BALANCE | 1,460,545 | 2,090,589 | 1,812,298 | 2,183,534 | 1,479,567 |

SANITARY SEWER MAINTENANCE

| | 2014 | 2015 | 2016 | 2017 |
|------------------------------------|------------------|------------------|------------------|------------------|
| 436 San. Sewage Treatment | 1,124,891 | 1,248,629 | 1,385,978 | 1,538,454 |
| 436 San. Billing Collection Fee | 30,000 | 20,000 | 20,000 | 20,000 |
| 436 San. Supplies | 5,000 | 5,000 | 5,000 | 500 |
| 436 San. Misc. | 10,000 | 10,000 | 10,000 | 15,000 |
| 436 San. Yearly Maint (clean & TV) | 0 | 0 | 0 | 25,000 |
| 436 San. CCTV Investigation | 0 | 0 | 0 | 30,000 |
| 436 San. Lining (spot & manholes) | 0 | 0 | 0 | 100,000 |
| 436 San. Manhole Rehabilitation | 0 | 0 | 0 | 50,000 |
| 436 San. Engineering Fees | 95,000 | 95,000 | 95,000 | 95,000 |
| 436 San. Maintenance | 20,000 | 20,000 | 180,000 | 0 |
| 436 San Deficiency Correction | 0 | 0 | 170,000 | 150,000 |
| 436 San. Mech. Equipment | <u>5,000</u> | <u>5,000</u> | <u>5,000</u> | <u>0</u> |
| | 1,294,891 | 1,408,629 | 1,870,978 | 2,023,954 |

Additional cost for Sanitary Sewer Maintenance

| | | | | |
|---------------------------------------|------------------|------------------|------------------|------------------|
| Bond Payment | 274,366 | 79,633 | 313,000 | 377,000 |
| Public Works | 67,000 | 70,000 | 50,000 | 50,000 |
| Administration | <u>33,000</u> | <u>40,000</u> | <u>30,000</u> | <u>30,000</u> |
| | 374,366 | 189,633 | 393,000 | 457,000 |
| | | | | |
| Total Transfer to general fund | 1,669,257 | 1,598,262 | 2,263,978 | 2,480,954 |

2017 BUDGET

19 CAPITAL PROJECTS FUND

| | 2014 | 2015 | 2016 | 2016 | 2017 |
|--------------------------------------------------|------------------|------------------|------------------|------------------|------------------|
| INCOME | ACTUAL | ACTUAL | BUDGET | PROJECTED | BUDGET |
| Beginning Balance 1/1 | 2,197,569 | 1,911,103 | 2,414,017 | 2,414,017 | 1,954,770 |
| REVENUE | | | | | |
| 19.341.000 Interest | 359 | 769 | 350 | 3,874 | 500 |
| 19.331.200 Police Car Detail Rmbrs | 0 | 32,038 | 5,000 | 5,000 | 0 |
| 19.392.010 Transfer From General Fund | <u>815,455</u> | <u>827,845</u> | <u>0</u> | <u>0</u> | <u>0</u> |
| Revenue Total | 815,814 | 860,652 | 5,350 | 8,874 | 500 |
| TOTAL INCOME | 3,013,383 | 2,771,755 | 2,419,367 | 2,422,891 | 1,955,270 |
| EXPENDITURES | | | | | |
| <u>BUILDING MAINTENANCE</u> | | | | | |
| 19.409.600 Inventory Appraisal | 0 | 0 | 11,000 | 9,125 | 0 |
| 19.409.820 Fire Hall Social Room Vestibule | 0 | 0 | 20,000 | 0 | 20,000 |
| 19.409.720 Police Department Locker Room | 36,979 | 0 | 0 | 0 | 0 |
| 19.409.830 Municipal Center Boiler Replacement | 0 | 1,637 | 70,000 | 49,900 | 0 |
| 19.409.810 Municipal Center HVAC Replacement | 92,800 | 0 | 0 | 0 | 0 |
| 19.409.800 Pool and Public Works Roof | 66,574 | 0 | 100,000 | 0 | 100,000 |
| 19.409.900 Fire Hall Concrete Apron Replacement | 88,593 | 0 | 0 | 0 | 0 |
| <u>POLICE DEPARTMENT</u> | | | | | |
| 19.410.218 Record Management Software | 40,605 | 0 | 0 | 0 | 0 |
| 19.410.300 Police Equipment | 0 | 0 | 30,000 | 0 | 0 |
| 19.410.220 Dash Cameras | 0 | 0 | 0 | 0 | 32,000 |
| 19.410.702 Police Vehicle | 0 | 0 | 0 | 0 | 38,000 |
| 19.410.400 AED Replacement | 0 | 0 | 16,700 | 19,417 | 0 |
| <u>FIRE PROTECTION</u> | | | | | |
| 19.411.300 Miscellaneous Expense | 0 | 4,960 | 0 | 0 | 0 |
| <u>PLANNING</u> | | | | | |
| 19.414.460 Zoning Code Update | 3,000 | 9,440 | 0 | 926 | 0 |
| <u>STORM SEWERS</u> | | | | | |
| 19.436.250 MS4 Permit Study | 0 | 0 | 0 | 0 | 40,000 |
| <u>HIGHWAY MAINTENANCE</u> | | | | | |
| 19.438.702 Traffic Signal Upgrades (Grant Match) | 24,720 | 22,618 | 150,000 | 59,090 | 49,500 |
| <u>RECREATION</u> | | | | | |
| 19.451.750 Aiken Soccer Field Updates & Fencing | 0 | 0 | 40,000 | 0 | 40,000 |
| 19.451.850 Hockey Court Rehab | 0 | 0 | 28,000 | 0 | 40,000 |
| <u>WILSON PARK SWIMMING POOL</u> | | | | | |
| 19.452.450 Pool - Contracted Work | 0 | 37,440 | 0 | 0 | 50,000 |
| <u>PUBLIC PROPERTY</u> | | | | | |
| 19.454.155 Sidewalk Replacement - Greentree Rd | 383,503 | 0 | 0 | 0 | 0 |
| 19.454.450 Contracted Work | 51,727 | 98,438 | 75,000 | 53,323 | 75,000 |
| 19.454.420 Informational Digital Sign | 0 | 0 | 20,000 | 0 | 20,000 |
| 19.454.430 Building Signage | 0 | 0 | 20,000 | 20,000 | 0 |
| 19.454.150 Noblestown Sidewalk & Rook Parklet | 0 | 0 | 135,000 | 105,000 | 0 |
| 19.454.710 Directional Signs | 0 | 0 | 20,000 | 0 | 20,000 |
| 19.454.720 Tree Planting | 0 | 0 | 0 | 0 | 5,000 |
| 19.454.741 Greentree Road Streetscape Constr. | 63,778 | 0 | 0 | 0 | 0 |
| 19.454.810 Video Surveillance | 0 | 648 | 0 | 0 | 15,000 |
| 19.454.820 Painting Greentree Rd Traffic Poles | 0 | 0 | 5,000 | 0 | 5,000 |
| 19.454.900 Hale Park Renovations | 0 | 182,557 | 190,000 | 151,340 | 0 |
| <u>TRANSFERS TO OTHER FUNDS</u> | | | | | |
| 19.492.002 Transfer to General Fund | 0 | 0 | 0 | 0 | 113,500 |
| 19.492.000 Transfer to Other Funds | <u>250,000</u> | <u>0</u> | <u>0</u> | <u>0</u> | <u>0</u> |
| TOTAL EXPENDITURES | 1,102,279 | 357,738 | 930,700 | 468,121 | 663,000 |
| BALANCE | 1,911,103 | 2,414,017 | 1,488,667 | 1,954,770 | 1,292,270 |

2017 BUDGET

24 PUBLIC WORKS DEPARTMENT EQUIPMENT CAPITAL FUND

| | 2014 | 2015 | 2016 | 2016 | 2017 |
|---------------------------------------|----------------|----------------|----------------|------------------|----------------|
| | ACTUAL | ACTUAL | BUDGET | PROJECTED | BUDGET |
| INCOME | | | | | |
| Beginning Balance 1/1 | 139,147 | 239,172 | 155,450 | 155,450 | 229,497 |
| REVENUE | | | | | |
| 24.341.000 Interest | 25 | 71 | 20 | 385 | 250 |
| 24.392.000 Transfer From General Fund | 0 | 0 | 0 | 0 | 0 |
| 24.392.007 Transfer From Capital Fund | <u>100,000</u> | <u>0</u> | <u>0</u> | <u>100,000</u> | <u>0</u> |
| Revenue Total | 100,025 | 71 | 20 | 100,385 | 250 |
| TOTAL INCOME | 239,172 | 239,242 | 155,470 | 255,835 | 229,747 |
| | | | | | |
| EXPENDITURES | | | | | |
| 24.430.260 Equipment | 0 | 0 | 0 | 0 | 0 |
| 24.430.270 Infield Pro Tractor | 0 | 0 | 0 | 0 | 0 |
| 24.437.800 Snow Plows | 0 | 0 | 0 | 0 | 0 |
| 24.432.630 Hopper Salt Spreader | 0 | 0 | 0 | 0 | 0 |
| 24.437.710 PW Vehicle | 0 | 83,792 | 0 | 0 | 30,000 |
| 24.437.720 Walk Behind Mower | 0 | 0 | 0 | 0 | 0 |
| 24.437.810 Riding Mower | <u>0</u> | <u>0</u> | <u>27,000</u> | <u>26,338</u> | <u>0</u> |
| TOTAL EXPINDITURES | 0 | 83,792 | 27,000 | 26,338 | 30,000 |
| | | | | | |
| BALANCE | 239,172 | 155,450 | 128,470 | 229,497 | 199,747 |

2017 BUDGET

25 SOLID WASTE COLLECTION FUND

| | | 2014 | 2015 | 2016 | 2016 | 2017 |
|---------------------|----------------------------|----------------|----------------|----------------|------------------|----------------|
| | | ACTUAL | ACTUAL | BUDGET | PROJECTED | BUDGET |
| INCOME | | | | | | |
| | Beginning Balance 1/1 | 227,855 | 227,894 | 227,966 | 227,966 | 228,380 |
| REVENUE | | | | | | |
| 25.341.000 | Interest | 39 | 72 | 40 | 414 | 250 |
| 25.392.000 | Transfer From General Fund | 0 | 0 | 0 | 0 | 0 |
| 25.392.007 | Transfer From Capital Fund | <u>0</u> | <u>0</u> | <u>0</u> | <u>0</u> | <u>0</u> |
| | Revenue Total | 39 | 72 | 40 | 414 | 250 |
| | TOTAL INCOME | 227,894 | 227,966 | 228,006 | 228,380 | 228,630 |
| EXPENDITURES | | | | | | |
| 25.492.010 | Transfer to General | <u>0</u> | <u>0</u> | <u>75,000</u> | <u>0</u> | <u>100,000</u> |
| | TOTAL EXPENDITURES | 0 | 0 | 75,000 | 0 | 100,000 |
| BALANCE | | 227,894 | 227,966 | 153,006 | 228,380 | 128,630 |

2017 BUDGET
35 HIGHWAY AID FUND

| | 2014 ACTUAL | 2015 ACTUAL | 2016 BUDGET | 2016 PROJECTED | 2017 BUDGET |
|-----------------------------------|----------------|----------------|----------------|-------------------|----------------|
| INCOME | | | | | |
| Balance Beginning 1/1 | 6,169 | 16,884 | 23,111 | 23,111 | 13,343 |
| REVENUE | | | | | |
| 35.341.000 Interest | 14 | 36 | 15 | 232 | 200 |
| 35.355.050 State Aid Allocation | <u>102,567</u> | <u>112,109</u> | <u>110,000</u> | <u>110,000</u> | <u>110,000</u> |
| Revenue Total | 102,581 | 112,145 | 110,015 | 110,232 | 110,200 |
| TOTAL INCOME | 108,750 | 129,028 | 133,126 | 133,343 | 123,543 |
| EXPENDITURES | | | | | |
| 35.492.010 Trans. To General Fund | <u>91,866</u> | <u>105,918</u> | <u>110,000</u> | <u>120,000</u> | <u>110,000</u> |
| TOTAL EXPENDITURES | 91,866 | 105,918 | 110,000 | 120,000 | 110,000 |
| BALANCE | 16,884 | 23,111 | 23,126 | 13,343 | 13,543 |

2017 BUDGET

71 EIT UNALLOCATED/ESCROW

| | 2014 | 2015 | 2016 | 2016 | 2017 |
|-----------------------------------|----------------|----------------|----------------|------------------|----------------|
| | ACTUAL | ACTUAL | BUDGET | PROJECTED | BUDGET |
| INCOME | | | | | |
| Balance Beginning 1/1 | 302,447 | 367,471 | 367,587 | 367,587 | 368,255 |
| REVENUE | | | | | |
| 71.341.000 Interest | 50 | 116 | 40 | 669 | 400 |
| 71.310.000 EIT Unallocated | 0 | 0 | 0 | 0 | 0 |
| 71.310.300 Centax Settlement | 0 | 0 | 0 | 0 | 0 |
| 71.310.400 EIT Wrong PSD Code | <u>65,000</u> | <u>0</u> | <u>0</u> | <u>0</u> | <u>0</u> |
| Revenue Total | 65,050 | 116 | 40 | 669 | 400 |
| TOTAL INCOME | 367,497 | 367,587 | 367,627 | 368,255 | 368,655 |
| | | | | | |
| EXPENDITURES | | | | | |
| 71.403.300 Centax Settlement | 26 | 0 | 0 | 0 | 0 |
| 71.492.010 Trans. To General Fund | <u>0</u> | <u>0</u> | <u>25,000</u> | <u>0</u> | <u>40,000</u> |
| TOTAL EXPENDITURES | 26 | 0 | 25,000 | 0 | 40,000 |
| | | | | | |
| BALANCE | 367,471 | 367,587 | 342,627 | 368,255 | 328,655 |

2017 BUDGET

65 PENSION PROCEEDS FUND

| | 2014 ACTUAL | 2015 ACTUAL | 2016 BUDGET | 2016 PROJECTED | 2017 BUDGET |
|------------------------------------------|----------------|----------------|----------------|-------------------|----------------|
| INCOME | | | | | |
| Balance beginning 1/1 | 687 | 9,143 | 4,183 | 4,184 | 4,191 |
| REVENUE | | | | | |
| 65.341.000 Interest | 1 | 2 | 1 | 8 | 3 |
| 65.380.000 Miscellaneous | 0 | 0 | 0 | 0 | 0 |
| 65.392.010 Transfer from General | 0 | 0 | 0 | 0 | 0 |
| 65.355.120 State Aid Allocation | 0 | 0 | 0 | 0 | 0 |
| 65.355.121 Municipal Contribution | <u>61,288</u> | <u>0</u> | <u>0</u> | <u>0</u> | <u>0</u> |
| Revenue Total | 61,289 | 2 | 1 | 8 | 3 |
| | | | | | |
| TOTAL INCOME | 61,975 | 9,144 | 4,184 | 4,191 | 4,194 |
| | | | | | |
| EXPENDITURES | | | | | |
| 65.483.160 Pension Payment - Non Uniform | 52,833 | 0 | 0 | 0 | 0 |
| 65.483.161 Pension Admin Expenses | 0 | 0 | 0 | 0 | 0 |
| 65.483.164 Pension Payment - Uniform | <u>0</u> | <u>4,961</u> | <u>0</u> | <u>0</u> | <u>0</u> |
| TOTAL EXPENDITURES | 52,833 | 4,961 | 0 | 0 | 0 |
| | | | | | |
| BALANCE | 9,143 | 4,183 | 4,184 | 4,191 | 4,194 |

2017 BUDGET

89 REAL ESTATE TAX ESCROW

| | 2014 | 2015 | 2016 | 2016 | 2017 |
|------------------------------------------------|----------------|----------------|----------------|------------------|----------------|
| | ACTUAL | ACTUAL | BUDGET | PROJECTED | BUDGET |
| INCOME | | | | | |
| Beginning Balance 1/1 | 327,469 | 413,097 | 304,010 | 304,010 | 287,275 |
| REVENUE | | | | | |
| 89.341.000 Interest | 56 | 129 | 50 | 559 | 400 |
| 89.301.300 Real Estate Taxes - Escrow | <u>107,143</u> | <u>39,029</u> | <u>4,000</u> | <u>22,705</u> | <u>0</u> |
| Revenue Total | 107,198 | 39,158 | 4,050 | 23,264 | 400 |
| | | | | | |
| TOTAL INCOME | 434,668 | 452,255 | 308,060 | 327,275 | 287,675 |
| | | | | | |
| EXPENDITURES | | | | | |
| 89.492.010 Trans to General Acct - Tax Refunds | 21,570 | 148,245 | 40,000 | 40,000 | 100,000 |
| 89.492.010 Trans to General Acct | <u>0</u> | <u>0</u> | <u>0</u> | <u>0</u> | <u>0</u> |
| TOTAL EXPENDITURES | 21,570 | 148,245 | 40,000 | 40,000 | 100,000 |
| | | | | | |
| BALANCE | 413,097 | 304,010 | 268,060 | 287,275 | 187,675 |

2017 BUDGET

92 GREEN TREE CEMETERY

| | 2014 | 2015 | 2016 | 2016 | 2017 |
|-------------------------------------|---------------|---------------|---------------|------------------|---------------|
| | ACTUAL | ACTUAL | BUDGET | PROJECTED | BUDGET |
| INCOME | | | | | |
| Beginning Balance 1/1 | 86,070 | 85,859 | 85,886 | 85,886 | 85,942 |
| REVENUE | | | | | |
| 92.341.000 Interest | 15 | 27 | 10 | 156 | 100 |
| 92.351.000 Perpetual Care Donation | <u>0</u> | <u>0</u> | <u>0</u> | <u>0</u> | <u>0</u> |
| Revenue Total | 15 | 27 | 10 | 156 | 100 |
| TOTAL INCOME | 86,085 | 85,886 | 85,896 | 86,042 | 86,042 |
| EXPENDITURES | | | | | |
| 92.492.010 Title Insurance | 0 | 0 | 0 | 0 | 0 |
| 92.492.100 Maintenance | 226 | 0 | 5,000 | 100 | 5,000 |
| 92.492.200 Capital (wall/sidewalk) | <u>0</u> | <u>0</u> | <u>0</u> | <u>0</u> | <u>15,000</u> |
| TOTAL EXPENDITURES | 226 | 0 | 5,000 | 100 | 20,000 |
| BALANCE | 85,859 | 85,886 | 80,896 | 85,942 | 66,042 |

2017 BUDGET

95 DRUG ENFORCEMENT

| | | 2014 | 2015 | 2016 | 2016 | 2017 |
|---------------------|---------------------------|---------------|---------------|---------------|------------------|---------------|
| | | ACTUAL | ACTUAL | BUDGET | PROJECTED | BUDGET |
| INCOME | | | | | | |
| | Beginning Balance 1/1 | 3,511 | 5,999 | 6,001 | 6,003 | 6,015 |
| REVENUE | | | | | | |
| 95.341.000 | Interest | 1 | 2 | 2 | 12 | 8 |
| 95.350.000 | Forfeiture | <u>3,122</u> | <u>0</u> | <u>0</u> | <u>0</u> | <u>0</u> |
| | Revenue Total | 3,123 | 2 | 2 | 12 | 8 |
| | TOTAL INCOME | 6,634 | 6,001 | 6,003 | 6,015 | 6,023 |
| EXPENDITURES | | | | | | |
| 95.410.191 | Uniforms | 635 | 0 | 0 | 0 | 0 |
| 95.410.741 | Police Vehicle | 0 | 0 | 0 | 0 | 0 |
| 95.410.500 | Public Safety Supplies | <u>0</u> | <u>0</u> | <u>0</u> | <u>0</u> | <u>0</u> |
| | TOTAL EXPENDITURES | 635 | 0 | 0 | 0 | 0 |
| BALANCE | | 5,999 | 6,001 | 6,003 | 6,015 | 6,023 |

2017 BUDGET

96 RESERVE FUND

| | | 2014 | 2015 | 2016 | 2016 | 2017 |
|---------------------|---------------------------|----------------|----------------|----------------|------------------|----------------|
| | | ACTUAL | ACTUAL | BUDGET | PROJECTED | BUDGET |
| INCOME | | | | | | |
| | Beginning Balance 1/1 | 548,731 | 548,851 | 549,178 | 549,303 | 550,278 |
| REVENUE | | | | | | |
| 96.341.000 | Interest | 119 | 328 | 125 | 975 | 800 |
| 96.392.000 | Transfer from Other Funds | <u>0</u> | <u>0</u> | <u>0</u> | <u>0</u> | <u>0</u> |
| | Revenue Total | 119 | 328 | 125 | 975 | 800 |
| | TOTAL INCOME | 548,851 | 549,178 | 549,303 | 550,278 | 551,078 |
| EXPENDITURES | | | | | | |
| 96.493.000 | Transfer to Other Funds | <u>0</u> | <u>0</u> | <u>0</u> | <u>0</u> | <u>0</u> |
| | TOTAL EXPENDITURES | 0 | 0 | 0 | 0 | 0 |
| BALANCE | | 548,851 | 549,178 | 549,303 | 550,278 | 551,078 |

2017 BUDGET

97 FIRE DEPARTMENT APPARATUS

| | 2014 ACTUAL | 2015 ACTUAL | 2016 BUDGET | 2016 PROJECTED | 2017 BUDGET |
|--------------------------------------|------------------------|------------------------|------------------------|---------------------------|------------------------|
| INCOME | | | | | |
| Beginning Balance 1/1 | 151,397 | 244,591 | 237,647 | 230,661 | 224,151 |
| REVENUE | | | | | |
| 97.341.000 Interest | 27 | 71 | 30 | 506 | 400 |
| 97.380.000 Miscellaneous Receipts | 0 | 0 | 0 | 0 | 0 |
| 97.392.001 Transfer from Bond Fund | 0 | 0 | 0 | 0 | 0 |
| 97.392.007 Transfer from Capital | 100,000 | 0 | 0 | 0 | 0 |
| 97.392.010 Transfer from General | <u>50,000</u> | <u>50,000</u> | <u>50,000</u> | <u>50,000</u> | <u>50,000</u> |
| Revenue Total | 150,027 | 50,071 | 50,030 | 50,506 | 50,400 |
| | | | | | |
| TOTAL | 301,423 | 294,663 | 287,677 | 281,167 | 274,551 |
| | | | | | |
| EXPENDITURES | | | | | |
| 97.411.240 Fire Protection Equipment | 0 | 0 | 0 | 0 | 0 |
| 97.411.250 Fire Truck Payment | 56,832 | 57,016 | 57,016 | 57,016 | 57,016 |
| 97.411.250 Fire Truck Payoff | <u>0</u> | <u>0</u> | <u>0</u> | <u>0</u> | <u>0</u> |
| TOTAL | 56,832 | 57,016 | 57,016 | 57,016 | 57,016 |
| | | | | | |
| BALANCE | 244,591 | 237,647 | 230,661 | 224,151 | 217,535 |

2017 BUDGET

98 INSURANCE DIVIDEND FUND

| | | 2014 | 2015 | 2016 | 2016 | 2017 |
|---------------------|--------------------------------|----------------|----------------|----------------|------------------|----------------|
| | | ACTUAL | ACTUAL | BUDGET | PROJECTED | BUDGET |
| INCOME | | | | | | |
| | Beginning Balance 1/1 | 305,226 | 373,127 | 468,318 | 418,378 | 527,584 |
| REVEUE | | | | | | |
| 98.341.000 | Interest | 60 | 141 | 60 | 962 | 800 |
| 98.391.100 | Dividends Workers Compensation | 58,129 | 66,810 | 40,000 | 71,733 | 50,000 |
| 98.391.200 | Dividends Property & Liability | <u>9,711</u> | <u>28,240</u> | <u>15,000</u> | <u>36,512</u> | <u>30,000</u> |
| | Revenue Total | 67,901 | 95,191 | 55,060 | 109,206 | 80,800 |
| | TOTAL | 373,127 | 468,318 | 523,378 | 527,584 | 608,384 |
| EXPENDITURES | | | | | | |
| 98.401.000 | Safety Awareness Program | 0 | 0 | 0 | 0 | 0 |
| 98.492.010 | Transfer to General | <u>0</u> | <u>0</u> | <u>105,000</u> | <u>0</u> | <u>125,000</u> |
| | TOTAL | 0 | 0 | 105,000 | 0 | 125,000 |
| BALANCE | | 373,127 | 468,318 | 418,378 | 527,584 | 483,384 |

Green Tree Volunteer Fire Company

Green Tree Borough
825 Poplar Street
Pittsburgh, PA 15220



To: W. David Montz, Borough Manager

From: Donald R. Gaupp, Fire Chief

Date: November 6, 2016

Subject: 2015 Fire Company Annual Report

In 2015 the members of the Fire Company have responded to 259 calls ranging from fire alarms, vehicle accidents, physical rescues, structure and vehicle fires. Attached is a detailed break down from Emergency Reporting Software on all the calls.

Our members completed 973 hours of outside training. Which included classes held through Community College of Allegheny College, Allegheny County Fire Academy, South Hills Area Council of Governments, and other agencies throughout the Commonwealth. In our in-house training our members put in over 1200 hours.

One of our goals was to bring more training in-house to bring up the involvement of our members to actively train. We improved these numbers by taking more advantage of our weekly Tuesday night trainings by bringing in classes such as Hazardous Materials Refresher, CPR, First Aid, and Basic Vehicle Rescue. Holding the Basic Vehicle Rescue class in station was extremely convenient and created more member involvement. We practiced skills we use on every scene and were even able to work alongside of our mutual aid companies.

Some other areas we have been working on included driving, pumping operations, and SCBA (self-contained breathing apparatus) training. In addition we have been utilizing the old Convent building at St. Margaret's for ladder practices, hose advancements, searches, and various other types of training. This training has allowed us to move a few members up to driver operator on some of the apparatus. This in turn frees up our Officers on scene, and helps improve the response times for the department. We plan to continue improving our training hours and are pushing members for higher levels of training.

The Mobile Data Terminals (MDT) have been a massive improvement to increase our response times and efficiency in communications. It has shown that it can be useful as a tool for us to be able to put in pre-plans for buildings and holds information such as an Emergency Response Guide (ERG) to assist with Hazardous Materials incidents.

After meeting with a representative from the Insurance Service Organization (ISO) that rates all of the fire departments in the Commonwealth, we were able to improve our rating. Our rating went from a 5 to a 4 on the scale of 1-10. We will continue to work to improve this rating to lower insurance costs for policy holders within the Borough.

If you have any questions or would like me to give you more information, please do not hesitate to get into touch with me. Thank you for your support.

A handwritten signature in black ink, appearing to read "Donald R. Gaupp". The signature is fluid and cursive, with a long horizontal stroke at the end.

Donald R. Gaupp
Fire Chief

Green Tree Volunteer Fire Co.

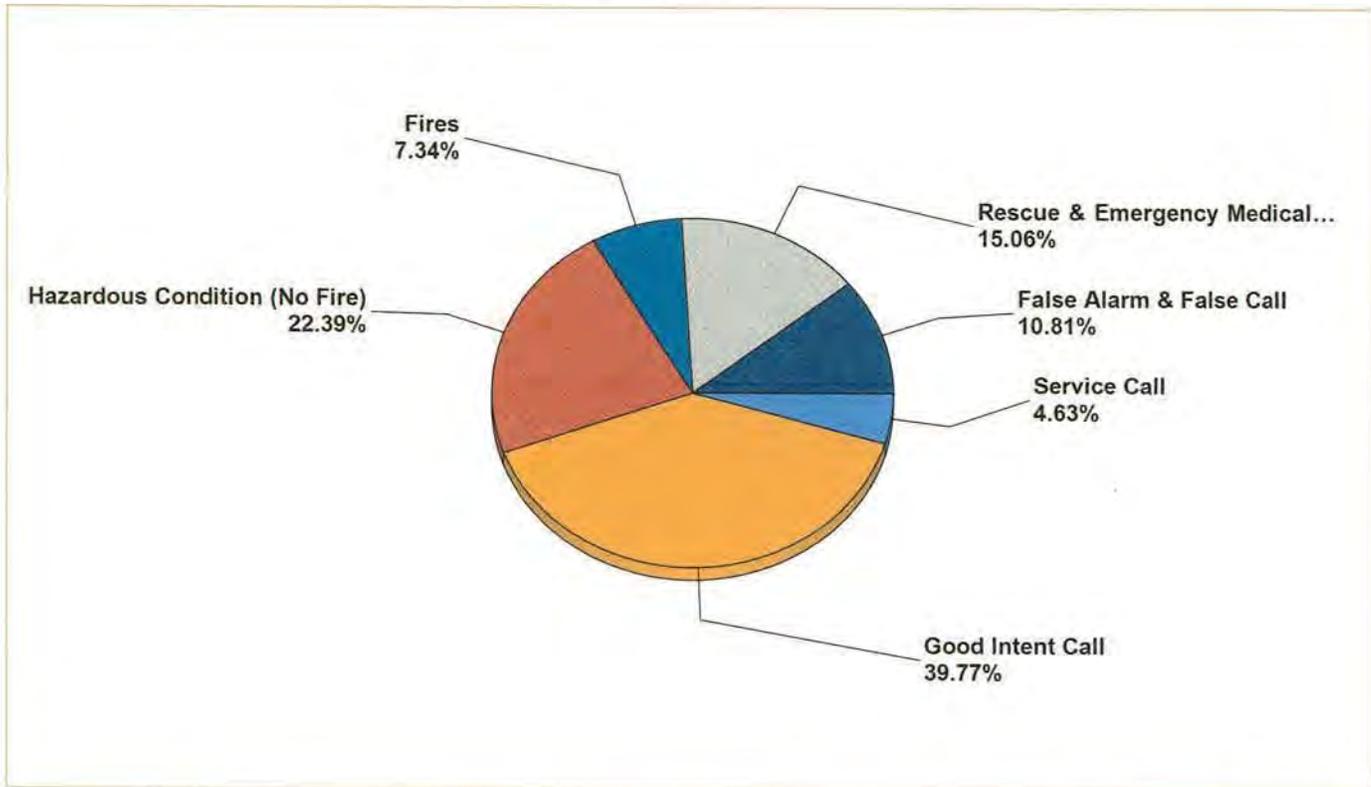
Green Tree, PA

This report was generated on 11/3/2016 7:17:09 PM



Breakdown by Major Incident Types for Date Range

Zone(s): All Zones | Start Date: 01/01/2015 | End Date: 12/31/2015



| MAJOR INCIDENT TYPE | # INCIDENTS | % of TOTAL |
|------------------------------------|-------------|----------------|
| Fires | 19 | 7.34% |
| Rescue & Emergency Medical Service | 39 | 15.06% |
| Hazardous Condition (No Fire) | 58 | 22.39% |
| Service Call | 12 | 4.63% |
| Good Intent Call | 103 | 39.77% |
| False Alarm & False Call | 28 | 10.81% |
| TOTAL | 259 | 100.00% |

Only REVIEWED incidents included. Summary results for a major incident type are not displayed if the count is zero.

Detailed Breakdown by Incident Type

| INCIDENT TYPE | # INCIDENTS | % of TOTAL |
|----------------------------------------------------------|-------------|----------------|
| 111 - Building fire | 8 | 3.09% |
| 112 - Fires in structure other than in a building | 1 | 0.39% |
| 113 - Cooking fire, confined to container | 1 | 0.39% |
| 130 - Mobile property (vehicle) fire, other | 2 | 0.77% |
| 131 - Passenger vehicle fire | 5 | 1.93% |
| 142 - Brush or brush-and-grass mixture fire | 2 | 0.77% |
| 311 - Medical assist, assist EMS crew | 5 | 1.93% |
| 322 - Motor vehicle accident with injuries | 14 | 5.41% |
| 323 - Motor vehicle/pedestrian accident (MV Ped) | 3 | 1.16% |
| 324 - Motor vehicle accident with no injuries. | 10 | 3.86% |
| 350 - Extrication, rescue, other | 1 | 0.39% |
| 352 - Extrication of victim(s) from vehicle | 4 | 1.54% |
| 353 - Removal of victim(s) from stalled elevator | 1 | 0.39% |
| 357 - Extrication of victim(s) from machinery | 1 | 0.39% |
| 400 - Hazardous condition, other | 1 | 0.39% |
| 411 - Gasoline or other flammable liquid spill | 1 | 0.39% |
| 412 - Gas leak (natural gas or LPG) | 12 | 4.63% |
| 440 - Electrical wiring/equipment problem, other | 11 | 4.25% |
| 442 - Overheated motor | 1 | 0.39% |
| 443 - Breakdown of light ballast | 1 | 0.39% |
| 444 - Power line down | 4 | 1.54% |
| 445 - Arcing, shorted electrical equipment | 1 | 0.39% |
| 460 - Accident, potential accident, other | 13 | 5.02% |
| 463 - Vehicle accident, general cleanup | 12 | 4.63% |
| 471 - Explosive, bomb removal (for bomb scare, use 721) | 1 | 0.39% |
| 520 - Water problem, other | 3 | 1.16% |
| 531 - Smoke or odor removal | 3 | 1.16% |
| 550 - Public service assistance, other | 4 | 1.54% |
| 561 - Unauthorized burning | 1 | 0.39% |
| 571 - Cover assignment, standby, moveup | 1 | 0.39% |
| 600 - Good intent call, other | 3 | 1.16% |
| 611 - Dispatched & cancelled en route | 88 | 33.98% |
| 622 - No incident found on arrival at dispatch address | 3 | 1.16% |
| 650 - Steam, other gas mistaken for smoke, other | 1 | 0.39% |
| 651 - Smoke scare, odor of smoke | 7 | 2.70% |
| 671 - HazMat release investigation w/no HazMat | 1 | 0.39% |
| 700 - False alarm or false call, other | 6 | 2.32% |
| 710 - Malicious, mischievous false call, other | 1 | 0.39% |
| 730 - System malfunction, other | 1 | 0.39% |
| 733 - Smoke detector activation due to malfunction | 4 | 1.54% |
| 735 - Alarm system sounded due to malfunction | 2 | 0.77% |
| 740 - Unintentional transmission of alarm, other | 2 | 0.77% |
| 741 - Sprinkler activation, no fire - unintentional | 2 | 0.77% |
| 743 - Smoke detector activation, no fire - unintentional | 9 | 3.47% |
| 745 - Alarm system activation, no fire - unintentional | 1 | 0.39% |
| TOTAL INCIDENTS: | 259 | 100.00% |

Only REVIEWED incidents included. Summary results for a major incident type are not displayed if the count is zero.



The MRTSA Board of Director would like to provide information to our member communities regarding the ongoing plan for equipment improvements at MRTSA and the anticipated effect on our annual request for community funding for the next year period.

Two of the most critical pieces of equipment are the Cardiac Monitors and Ambulance.

Cardiac Monitors:

The Board voted on August --- 2016 to purchase new monitors.

Our current Physio Control cardiac monitor / defibrillators, or Lifepak 12s, as we refer to them, were purchased in 2005. The monitors are nearing end of service life, and the vendor was offering incentives that made purchasing now a prudent investment. The replacement device is the Physio Control Lifepak 15, a state of the art cardiac monitor / defibrillator with the ability to transmit a 12 lead EKG. The anticipated cost for replacing the seven (7) units is approximately \$160,000 financed over a 5 year period with annual payments of \$34,000. MRTSA was able to provide the first payment for 2016. The increase to communities for 2017 thru 2022 is \$33,309.01 annually. The increase to the individual communities is reflected in the chart below .

Ambulance Purchases:

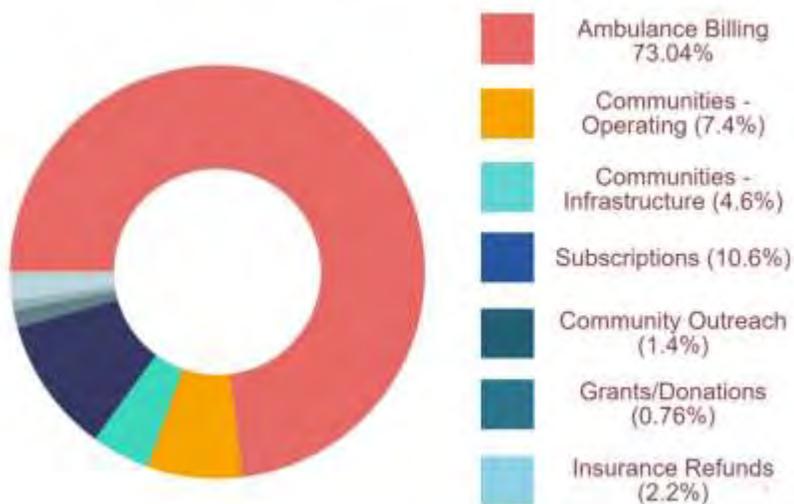
The replacement of four (4) ambulances is planned for the spring on 2018. MRTSA will once again take advantage of the lifetime warranty on our LifeLine units and remount the patient care modules currently on 2012 Ford F-450 chassis onto 2018 Ford F-450 chassis. These modules were originally on 2007 E-450 chassis before the first remount and remain in excellent condition. As a reminder, the process involves lifting the module from the old chassis and mounting on a new chassis, stripping down to bare metal, replacing worn components and repainting the unit. It will be necessary to replace the electrical system remount. The estimate cost of remounting is \$156,000 per unit. In comparison, a new unit built to MRTSA spec is approximately \$215,000. The remounting process is saving approximately \$30,000 per unit rather than trading our used units in on new vehicles.

The chart below demonstrates the **estimated** increases in the requests for community funding. 2018 is an estimate only and may change due to changes in call volume affecting community percentages

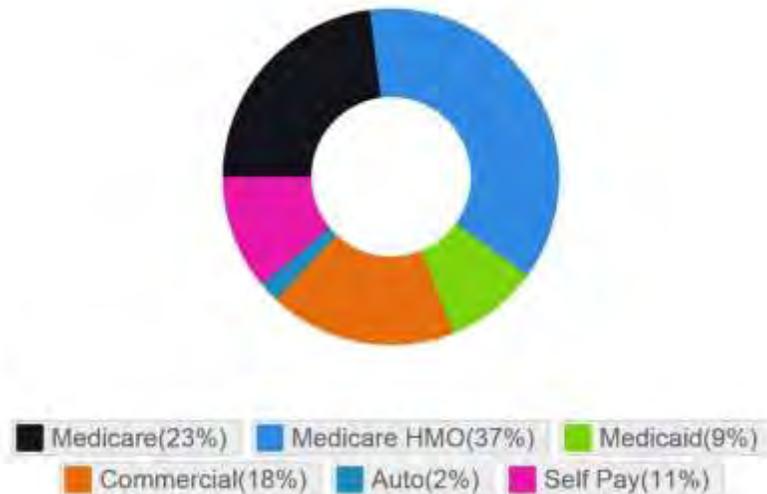
| Community | 2016 | 2017 inc monitors | change | 2018 inc ambulances | change |
|----------------|---------------------|----------------------|--------------------|------------------------|--------------------|
| Baldwin Twp | \$12,843.65 | \$13,442.21 | \$598.56 | \$14,389.99 | \$947.78 |
| Castle Shannon | \$62,429.42 | \$65,305.35 | \$2,875.93 | \$69,909.92 | \$4,604.57 |
| Dormont | \$61,596.97 | \$65,174.67 | \$3,577.70 | \$69,770.02 | \$4,595.35 |
| Green Tree | \$38,908.33 | \$41,473.74 | \$2,565.41 | \$44,397.98 | \$2,924.24 |
| Mt. Lebanon | \$247,930.07 | \$262,525.42 | \$14,595.35 | \$281,035.64 | \$18,510.22 |
| Whitehall | \$110,291.56 | \$119,387.62 | \$9,096.06 | \$127,805.44 | \$8,417.82 |
| Total | \$534,000.00 | \$567,309.01 | \$33,309.01 | \$607,308.99 | \$39,999.98 |

Review of MRTSA Funding:

MRTSA receives the majority of funding from three (3) sources; the annual membership drive, fee for service, and contributions from the communities. The chart below demonstrates the sources of funding. The contributions from the communities are further broken done into a portion being used to support general expenses and the balance being used for the infrastructure improvements. Overall, funding from the communities represent 12% of annual revenue.



Revenues generated through fee for service can vary greatly from community to community depending on the type of insurance, referred to as payer mix. The graph below reflects the payer mix for MRTSA:



As the graph demonstrates, Medicare, Medicare HMO's and Medicaid represent almost 70% of MRTSA's payers. As these payers have a fixed fee schedule, any increase in MRTSA billing rates has no effect on the amount MRTSA is reimbursed for providing service. Unfortunately, reimbursements from these payers have been stagnant for many years and well below the cost of providing service. Although MRTSA bills just under \$1,000 plus mileage for an advance life support transport, Medicare pays under \$400 and Medicaid under \$200 for these transports. Only the commercial insurers such as Highmark or UPMC will pay the bill in full subject to deductible and co-pays. There has been no increase in the Medicare Ambulance Fee since the fee schedule was established in 2006 and slight inflationary adjustments have not kept pace with increasing expenses.

Highmark is the most common commercial insurance encountered and the problem of individuals who receive payment and do not pay their ambulance bill still exists. Averages of 80 people per year keep their payment and efforts to collect through the use of a commercial collection agency have not been effective. While this may not sound like a large number, it is approximately 6% of the individuals with commercial insurance and the \$80,000 amount equates to one bi-weekly payroll amount.

MRTSA is not unique or immune from the financial difficulties being experienced by the EMS industry. The issue of low and stagnant reimbursements affects all EMS providers. A recent survey conducted by the Allegheny EMS councils shows EMS agencies typically collect \$43 dollars for every \$100 billed and that 75% of EMS services responding to the survey report are operating at a loss.

Hopefully this document will assist with future planning. MRTSA is very fortunate to receive the tremendous community support it does and is thankful for the community leaders who recognize the importance of high quality EMS.



Borough of Green Tree

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www.greentreeboro.com

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David Rea

MANAGER
W. David Montz

CODE ENFORCEMENT OFFICER
S. Robert Serakowski

SOLICITOR
Peter Molinaro, Jr.

ENGINEER
Louis A. Casadei, P.E.

Date: November 2, 2016

To: Dave Montz
Borough Manager

From: Louis A. Casadei, P.E.
Borough Engineer

Re: Projected 2017 Street Maintenance Work

The purpose of this memo is to address the projected street maintenance work for 2017. Street projects will consist of street paving and maintenance projects around the Borough to repair deficient portions of the pavement, curbs and inlets.

The general condition of streets in the Borough is very good. Some will require milling and replacement of the entire binder and wearing surface and others require only milling off the top 1-1/2 inches of asphalt and installation of a new wearing surface. The decision will be made based on the overall condition of the existing pavement and base material. Replacing only the wearing surface saves considerably over complete repaving, but the streets must be chosen carefully to prevent premature failure of the new surface.

Based on the past few years' accounting, the Borough has been spending upwards of \$100,000 on curb and inlet maintenance each year. We are finding that the brick inlets that compromise a large part of the storm sewer system are beginning to deteriorate from the many years of road salt mixing with runoff. This year we have rebuilt or repaired over 20 inlet structures, compared to under 10 most other years. It is anticipated that we will be rebuilding or repairing 20 or more inlets for the foreseeable future.

There is one storm sewer project that has been on the books for a few years that I am including in the budget. There is a drainage problem between Leon Road and E. Manilla Avenue caused by the houses on Leon disconnecting their downspouts from the sanitary sewer system as a result of the dye testing the Borough did as part of the Administrative Consent Order requirements. There are a few houses on E. Manilla Avenue that have been experiencing basement flooding due to the additional runoff now directed overland. I am proposing to install a storm sewer inlet on the existing line located in the Maryknoll Street right-of-way and to install a berm along the flooding properties to direct the flow to the inlet. This should lessen the amount of overland flow that reaches the houses on E. Manilla Avenue.

2017 Street Maintenance and Contracted Work Summary of Work and Approx. Costs

Each fall I develop an assessment of the streets to determine the budget amount for paving the following year. More often than not, the list is revised in the spring due to effect of winter freeze-thaw cycles on streets that appeared to be in good shape in the fall. I would like to propose a budget that will include some paving of streets that exhibit significant pavement distress and also try to anticipate the effects of freeze-thaw damage. Below, I will present estimated areas for pavement replacement based on my initial assessment. In the spring, the streets will be evaluated and the worst ones will be slated for rehabilitation based on the budget numbers provided.

PAVING PROGRAM:

Street Paving: Full-depth mill and pave at 3-1/2 inches or mill and overlay 1-1/2 inches. Quantities based on approximately 3,400 linear feet of roadway at 25 feet wide.

| | | |
|-------------------------------|---------|-----------------|
| 6,400 SY 3-1/2" Depth Milling | | |
| 2" Binder | | |
| 1-1/2" Wearing Surface: | \$30/SY | \$192,000 |
| 200 LF Curb Replacement: | \$60/LF | <u>\$12,000</u> |
| | | \$204,000 |

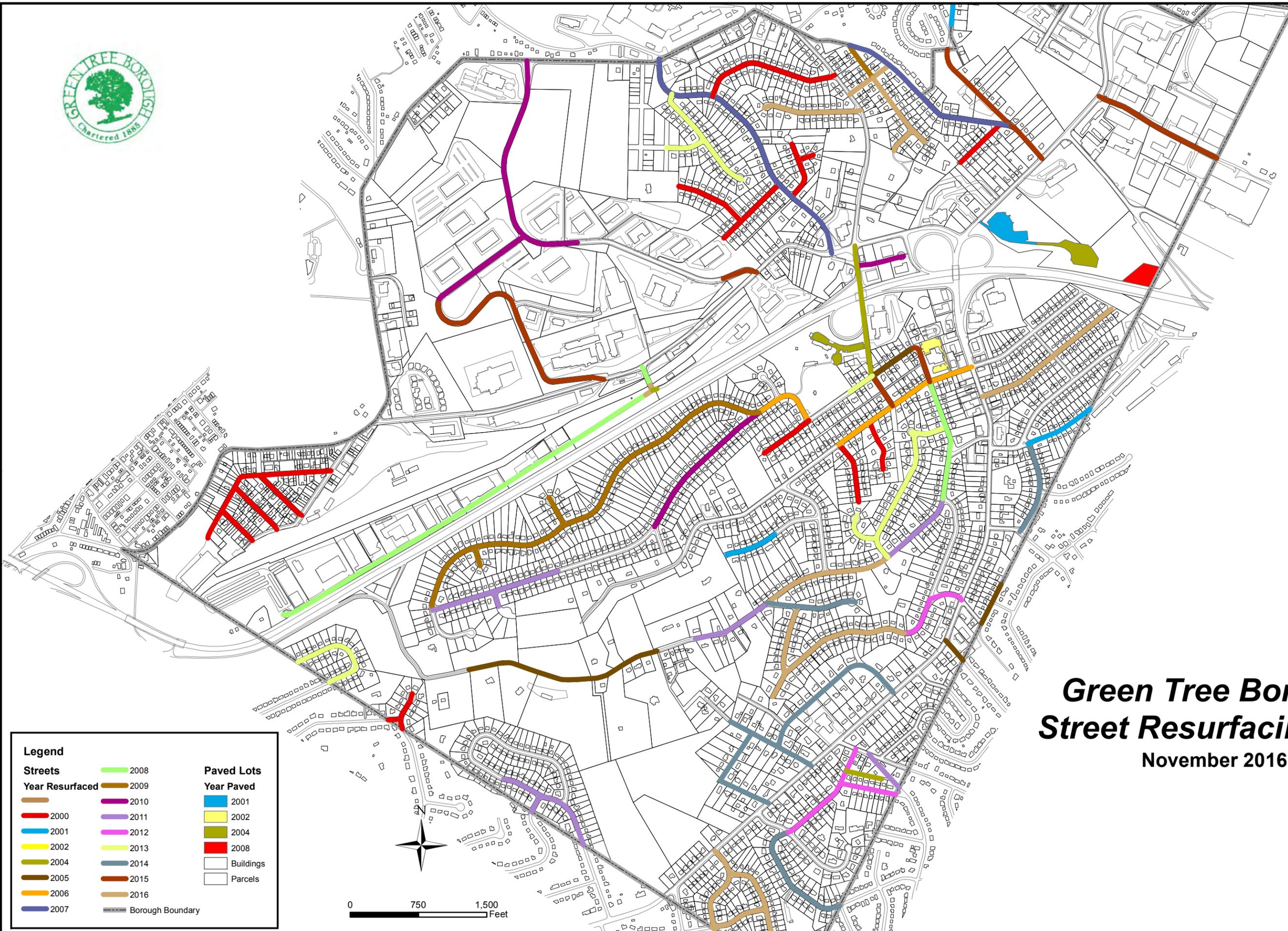
Street Maintenance: Repair deficient curbs, patch bad spots, crack seal and rebuild storm sewer inlets.

| | |
|-------------------------------------------------|----------------|
| Misc. Street and Storm Sewer Maintenance | \$120,000 |
| Crack Sealing | \$20,000 |
| Line Striping on all Streets Requiring Striping | <u>\$6,000</u> |
| | \$146,000 |

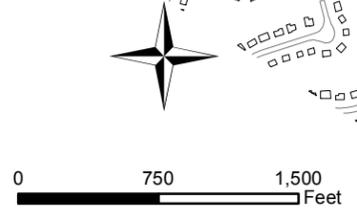
Total for Street Maintenance and Contracted Work: \$146,000

EAST MANILLA STORM SEWER

| | |
|------------------------------------------------------------------|----------|
| Install Inlet and Cut Diversion Ditch along Rear Property Lines: | \$24,000 |
|------------------------------------------------------------------|----------|



| Legend | |
|------------------------|-------------------|
| Streets | 2008 |
| Year Resurfaced | 2009 |
| | 2010 |
| | 2011 |
| | 2012 |
| | 2013 |
| | 2014 |
| | 2015 |
| | 2016 |
| | 2017 |
| | 2000 |
| | 2001 |
| | 2002 |
| | 2004 |
| | 2005 |
| | 2006 |
| | 2007 |
| | Paved Lots |
| | Year Paved |
| | 2001 |
| | 2002 |
| | 2004 |
| | 2008 |
| | Buildings |
| | Parcels |
| | Borough Boundary |



Green Tree Borough Street Resurfacing Map

November 2016





Borough of Green Tree

10 W. Manilla Avenue
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SOLICITOR
Peter Molinaro, Jr.

ENGINEER
Louis A. Casadei, P.E.

Date: November 3, 2016

To: Dave Montz
Borough Manager

From: Louis A. Casadei, P.E.
Borough Engineer

Re: Upcoming MS4 Requirements

We are preparing to enter into the second permit cycle for our Municipal Separate Storm Sewer System (MS4) with the PaDEP. I have been attending workshop sessions put on by the PaDEP that were concentrated on educating Municipal Engineers on the new requirements for MS4 permits across the states. I would like to describe what Green Tree can expect in the upcoming permit cycle.

The USEPA has required the PaDEP to do stream assessments of all of the watercourses in Pennsylvania to determine whether or not they are impaired. The PaDEP has slowly been doing these assessments all over the state, with a few new watercourses added each year. The studies usually include a Benthic and Macro-invertebrate study to determine whether or not there are living organisms in the channels. Water samples are also taken to determine what is in the water that is killing off micro- and macro-invertebrates, plants and other organisms. If the watercourse is found to be impaired, it is put on a list called the 303d list. This list of impaired watercourses lists all of the reasons the watercourse is impaired, and sometimes lists the Total Maximum Daily Load (TMDL) of pollutants that the watercourse can withstand before being considered impaired. As you know, the Borough is mostly in the Chartiers Creek watershed, with a small portion in the Saw Mill Run watershed. We currently have a General Permit, which has much lower requirements because Chartiers Creek was not classified, and therefore was not on the 303d list. Chartiers Creek has recently been put on the 303d list, and for the next Permit Cycle we will need to apply for an Individual Permit which has requirements that are much more stringent and involved than the Individual Permit. Both Chartiers Creek and Saw Mill Run have now been declared impaired, and TMDL's have been listed. Once a TMDL is listed, each municipality in the watershed is required to develop a Pollution Reduction Plan (PRP) to decrease the amount of pollutants discharging from the MS4 into the impaired watercourse. In the case of Chartiers Creek and Saw Mill Run, both are impaired due to nutrients and siltation. For the upcoming

permit cycle, each municipality that operates an MS4 in these watersheds will be required to show a reduction in pollutants from the system.

In order to accomplish this, detailed mapping of the entire storm sewer system must be developed, including catchments and outfalls in to surface waters. Allowable pollutant loading rates for the regulated TMDL's must be developed for each outfall location based on published literature or other scientifically valid sources. We are required to determine the area of each storm sewershed and the percent of each type of land use or land cover in each storm sewershed. Then we will need to calculate the existing load using the loading rates and land area. In other words, we need to calculate the amount of siltation and nutrients that can be expected to be transported to Chartiers Creek and Saw Mill Run based on the present land use.

Best Management Practices (BMP's) need to be evaluated and utilized to determine any existing reduction in the nutrients and siltation. BMP's are basically items constructed or practices utilized to reduce pollution. For instance, a sediment pond will reduce siltation at a specified quantity based on the size and type of construction. Street sweeping can also be considered a BMP as long as the reduction in siltation can be determined. Nutrients are more difficult to remove, and will need a detailed analysis of accepted BMP's and how they can be utilized in our particular system. The Borough currently has a few sediment ponds that it is required to maintain, and an evaluation of each to determine its suitability as a BMP must be completed. If the existing structures are determined to decrease siltation into the receiving storm sewers, we will be permitted to use them in calculating our required load reduction. Additional load reductions must be achieved by the construction of new BMP's so that the pollutants carried to the receiving waters by the MS4 are reduced to the allowable levels initially calculated. We must then evaluate potential locations and types of new BMP's considering drainage area to the BMP, impairment of the receiving waters, effectiveness of the chosen BMP, operation and maintenance requirements, cost. The total load reduction of the selected BMP's along with any existing BMP's must meet load reduction requirements for each storm sewershed.

The Pollution Reduction Plans need to be completed in addition to the other six Minimum Control Measures required under the existing General Permit. So, along with the mapping and PRP development, we must continue our public education and outreach, public involvement, illicit discharge detection and outfall sampling, construction site stormwater control, post-construction stormwater management monitoring, and pollution prevention for municipal operations. I will need to continue submitted yearly progress reports on the six Minimum Control Measures and the PRP progress for the next permit cycle, which is five years.

I will be available to discuss this issue in more detail, should you so desire.



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ENGINEER
Louis A. Casadei, P.E.

Date: November 2, 2016

To: Dave Montz
Borough Manager

From: Louis A. Casadei, P.E.
Borough Engineer 

Re: Projected 2017 Sanitary Sewer Work

This year, we will continue to perform routine maintenance of the system in accordance with the Operation and Maintenance Plan that was approved by the Allegheny County Health Department. Roots in the sewer, accumulation of grease and sagging sections of the sewer lines are just a few examples of deficiencies that were coded as maintenance items and have been included in our yearly maintenance schedule.

There are some sections of the sewer that are experiencing heavy root intrusions and also have numerous non-emergency grade defects. These defects are mostly cracks in the clay pipe and in some cases, multiple fractures that were not coded as needing immediate attention but will more than likely progressively get worse over time. These sections will benefit most from either spot lining or manhole to manhole lining. I have developed a list of spot liners that should be installed and also have put together some of the sewer segments that could benefit lining the entire section. There are some segments between Parkedge Road and the Parkway that I would like to line manhole to manhole due to the remote location that makes it very difficult to clean and maintain.

We continuously are replacing manhole frames and lids, especially in the streets that we are paving. Sewer video surveys of the streets that are to be paved will be performed to identify any deficiencies with the sanitary sewers and repairs will be made prior to paving the streets. There has also been a need to replace end-of-line lamp holes with manholes in order to expedite maintenance and internal repairs of the sanitary sewer system. A majority of the end-of-line lamp holes have been found to be defective, and they make it hard to perform lining and grouting of the sewers.

The grouting work to seal the joints in the sanitary sewers is expected to continue based on the results of the Flow Isolation Studies performed in the Whiskey Run and Bells Run sewersheds. We are using the information obtained from the studies to focus our joint grouting and maintenance activities in an effort to minimize the amount of infiltration entering the system. Once grouting and spot lining is complete, the sections previously classified as needing periodic root cutting can go into a video survey classification for a few years to assure root growth has ceased, and then hopefully be taken off of the maintenance list if the methods were deemed successful. I have recommended that each section of the sewer system be re-televised and inspected every 10 years. This requires a budget that will cover approximately 3.6 miles of sewer video surveying each year. In the past, our experience is that approximately 30% of the sewers videoed will require cleaning, or just over one mile each year. This item will also be budgeted under routine maintenance. Even though there is a maintenance plan for the sewer system in-place, I expect that there will be revisions to it periodically as we have more experience on the actual maintenance requirements for the system.

The following list of work was chosen based on the O&M needs required for the system, and also to continue repairing deficient sections as needed.

2017 Sewer Repair, Operation and Maintenance Program Summary of Work and Approx. Costs

The following items of work will be required to be completed this year in order to remain in compliance with the Administrative Consent Order Requirements and to also fulfill the Borough's long-term O&M costs:

| | |
|---------------------------------------------------------------------------------|------------------|
| Sanitary Sewer Yearly Maintenance (Cleaning & Televising): | \$25,000 |
| CCTV investigation of Sanitary Sewers (Emergency and Resident Calls): | \$30,000 |
| Sanitary Sewer Lining (Spot Liners and Manhole to Manhole): | \$100,000 |
| Manhole Rehabilitation (Includes New Frames & Covers and Lamphole Replacement): | \$50,000 |
| Sanitary Sewer Deficiency Correction (Excavate & Repair, Grouting): | \$150,000 |
| Misc. Expenses (Equipment, Supplies, etc.): | \$15,000 |
| Engineer Fees: | <u>\$95,000</u> |
| Total Sanitary O&M and Sewer Deficiency Correction Budget: | \$465,000 |



Green Tree Borough Sanitary Sewer System Repairs 2005 Through 2016

Legend

- Sanitary Pipe
- Lined
- Repaired Sanitary Pipe
- Pipe Bursted Sanitary Line
- Mahole
- Repaired Manhole

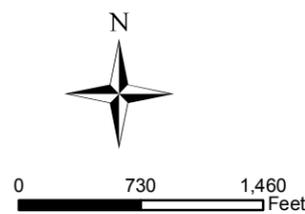




Photo Courtesy of Green Tree Resident Tom Hoey